

Minutes of Glossop U3A committee Meeting – 11th March 2021

This meeting was conducted on 'Zoom' due to the Covid19 crisis.

- 1) Present – Barbara Connah, Glyn Connah, Chris Blackett, Maureen Brierley, Jo Mortlock, Pam Zuntz, Brigette Manchee, and Hazel Allman.
- 2) Apologies – Diane Butterworth, Sue Vince.
- 3) Minutes of the last meeting – Proposed Maureen Brierley, Seconded Pam Zuntz that minutes be accepted.
- 4) Matters Arising – Uncashed refund cheques still not resolved. See Treasurer's Report. Diane circulated the note about the 'My Street' project but we have received little feedback as to whether anyone sent in any photos. Changes to the constitution for virtual meetings to be added to AOB.
- 5) Correspondence
 - a. Various communications from the Third Age Trust including the latest Newsletters, Finance for U3As and a mention of U3A Day on 2nd June. (note to discuss this next time **GC**)
 - b. Notification from Jose Anderson of the North West Region network of the appointment of a PR adviser.
 - c. The East Midlands region sent a note about 'Member Link' which has been circulated. A copy also arrived by post from the Third Age Trust. The leaflet is intended for circulation to members by email or post.
 - d. A joke book from Wanstead and Woodford U3A. Maybe we should check authenticity.
- 6) Treasurer's Report
 - a. Maureen circulated the attached report in advance of the meeting along with the summary of accounts and budget forecast. Coming months all shown as zero but Mirthy talks costs to be added. Refund cheque paid to Glyn.
 - b. Uncashed cheques. No reply from Alice.
 - i. Shirley Redfearn (£5) – daughter Karen Armstrong. Her house has been sold and they are clearing it. Propose we leave a letter 'to whom it concerns' about the refund and hope Karen gets it. **MB**
 - ii. Barbara Wilson lives on Pennine Road. **MB will ring.**
 - iii. Jean Dawson - ask Diane for details. **MB**
 - c. Capitation fee due for 240 paid members + 6 life members.
 - d. Copyright licence fee due in July.
- 7) Committee Secretary's Report
 - a. Glyn submitted a report on behalf of Glossop U3A to include in a newsletter compiled by the GM network.
 - b. We haven't done a newsletter yet this year. Any ideas for news items appreciated.
 - c. Annual return form for Third Age Trust hasn't been received yet.
- 8) Membership Secretary's Report – Diane is collecting £3.10 cheques for the magazine. Numbers declared for this year is based on last year's subscribers. Maureen says we will correct this at the next submission date. **MB/DB**
- 9) Group and Activities Coordinator's Report – Pam also receives enquiries via the website from people doing talks on zoom at cost and these have been forwarded. Also some adverts for places to visit when things improve. She has talked to group leaders to assess interest in using zoom but found little enthusiasm beyond the few who already use it. (Barbara Craven – History 1, Sylvia Rogerson – Play Reading, and Pam herself – Globe Trotters.) A couple of

people would use zoom for chatting but the free version is ok for this. An enquiry from Sylvia prompted us to look at Zoom Pro with the Charity Digital discount. Chris and Glyn evaluated it but think it wouldn't be worthwhile just for Play Readers.

10) AOB

a. Group Activities

- i. Zoom – little interest in expanding group meetings or social events on zoom as reported by Pam so we can't justify going for the 'Pro' version with Charity Digital. Pam thinks Charity Digital is more appropriate for larger organisations.
- ii. Web Talks– Around 25 members have signed up for the Mirthy talks. Feedback from the first 2 talks has been positive. Some members have made suggestions for future talks and Glyn is using this input to decide future talks. Glyn will book the next talk for 26th March and we will continue to encourage more members to join.
- iii. Post Covid – Glyn asked if, in the light of the government roadmap to end restrictions, possibly by 21st June, shouldn't we be considering our own plans maybe for covid secure meetings. Pam could contact group leaders to see if they have any plans to restart but Maureen thinks we should wait until September. We will need to know what plans the various venues have for reopening. eg Bradbury House, Partington etc when government announcements permit. Hazel proposed meetings in the parks since rules for meeting outdoors will be relaxed first. Eg Picnic – bring your own food and chair.

b. Branding – Chris and Glyn have produced new versions of the temporary membership card and the handout leaflet and Pam is happy with these. Chris will forward the logo to Maureen to change the letter heading. **CB/MB**. Other documents to change are the Members Handbook for Pam and the constitution and standing orders.

c. Constitution – The Third Age Trust has issued a two-page document showing how to change the constitution to allow virtual meetings. Glyn asked if we need to go down this route if we don't plan to use virtual meetings in the future. Maureen said she thought it was a requirement from the Charity Commission to retrospectively justify holding virtual meetings this year. If we wish to change the constitution then it will have to be put to the next AGM. Glyn will investigate further and report next time.

GC

Next Meeting Thursday 13th May 2021 at 11.00am.

Glyn Connah

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Treasurer's Report

1. The Summary Account and the Budget Forecast, with actual figures up to the end of February are available for the committee.
2. The total amount in both bank accounts, to the end of February, taking in the 3 cheques totalling £25.00 not cleared, is £11,083.90, of which £7,798.49 is core U3A.
3. The Third Age Trust annual subscription is due at the beginning of April, and, based on the subscriptions received since September, we have 240 members. Our U3A subscription will be $£3.50 \times 240 = £840.00$.
4. I have emailed Alice Shaw in relation to the three cheques not cleared. I haven't had a reply but have only recently sent it. The three cheques were issued as refunds for cancelled trips in June and July 2020, so, after 8 months are void. When I have either the cheques returned or been informed the cheques are lost, I will void them in the accounts and then re-issue them as refunds.
5. Two Mirthy talks, January and February, have been paid this month (March).

Maureen Brierley