

## Minutes of Glossop U3A committee Meeting – 10<sup>th</sup> December 2020

This meeting was conducted on 'Zoom' due to the Corvid19 crisis.

- 1) Present – Barbara Connah, Glyn Connah, Chris Blackett, Diane Butterworth, Maureen Brierley, Jo Mortlock, Pam Zuntz, and Sue Vince.
- 2) Apologies – Brigitte Manchee, Hazel Allman.
- 3) Minutes of the last meeting – Proposed Maureen Brierley, Seconded Chris Blackett that minutes be accepted.
- 4) Matters Arising – Cheques for Copyright and Film & Video licences not cashed – see Treasurer's report.  
Brigitte is still having problems getting on zoom.  
A note of thanks was sent to Chris Parrack for carrying out the examination of the Final Accounts.  
Janet Donaldson laid the wreath on Remembrance Day.  
Diane has not received any more email addresses in response to her letter.
- 5) Correspondence
  - a. Various communications from the Third Age Trust including the latest Newsletter which include a contribution from one of our members, Clive's 4 word, 4 line poem. They are holding an EGM to approve a change to their constitution to allow virtual meetings and also to discuss 'U3A post covid'. They have just sent us a note about how to change our constitution accordingly and implementing the re-branding.
  - b. Also, from the Third Age, a Christmas card design for us to send to members. See AOB.
  - c. Jose Anderson sent us a note about the North West region's 'My Street' project. Also to be discussed in AOB.
  - d. Government message from the Business Secretary re leaving the EU.
- 6) Treasurer's Report
  - a. Maureen circulated the attached report in advance of the meeting along with the summary of accounts and budget forecast. Coming months all shown as zero.
  - b. Maureen has 2x£10 and 1x£5 refund cheques that haven't been cashed. The £5 is for Shirley Redfern. Maureen will ask Alice Shaw if she is in Good Companions in the hope of identifying a contact. **MB**
  - c. Film and video licences payment on hold as they may not be necessary this year.
- 7) Committee Secretary's Report – Glyn has updated the Charity Commission with the committee changes and the 2019/20 final accounts. There was no need for a full report this time as our income and expenditure was below £25K.
- 8) Membership Secretary's Report – Diane has just one more cheque for subs which she will post on. We now have 242 paid up members plus 6 life members.  
Diane has not received any more email addresses leaving 33 members not on email.
- 9) Group and Activities Coordinator's Report – Pam has contacted all Group Leaders either by email or phone to introduce herself. She has received emails from places promoting visits which she will forward on when things open up again. Pam will pursue her idea of short courses around specific skills when the restrictions on meeting are removed. She would like to hear if anyone has any ideas.
- 10) AOB
  - a. Christmas Cards – The design from the Third Age Trust has 2 formats and 2 messages and is available for email or to print. Sadly, the printable version has the opposite combination of design and message to the email version. Chris and Glyn will try to

resolve this. **CB/GC** Printing on card may be a problem. Maureen says she can do it. Chris will also investigate the options. **CB/MB** Diane says we need the printed version so that members who are not on email aren't left out. She will organise envelopes and posting when we know what envelope size we need. **DB**

- b. 'My Street' Project – Glyn will forward the note from Jose Anderson to Diane for circulation to members. **GC/DB** We will leave it to individuals to decide if they wish to contribute.
- c. Group Activities
  - i. 'Webinar' Group – Barbara Craven has started the ball rolling and handed over to Glyn with a suggestion for the first talk using the Mirthy site and a date of the 4<sup>th</sup> Friday at 2pm every month starting on 22<sup>nd</sup> January 2021. This was chosen with Pam to minimise potential clashes with other groups later in the year. Glyn had proposed a £10 subscription to cover the cost of talks but Pam thought we were being a bit mean to be asking for more money when people aren't getting anything for the subs they have paid. Maureen said that as a new group there is a start-up grant of £50 and that she thought that we could support a further 6 months taking us up to July. We could book one talk and see how many members sign up for it. Diane asked who would choose the talks. Glyn said that after the first one we could ask members for suggestions from the Mirthy catalogue. Barbara proposed that we do this so it would be offered free to all members. The committee agreed unanimously. Glyn will draft an email for Diane to send to all members. **GC/DB** Chris agreed to give back up support if needed.
  - ii. Art Group – have had a Christmas card painting competition. Chris offered to put pictures on the website. Also has art done in lockdown.
  - iii. Poetry Group – Poems of Christmas memories to read.
  - iv. History Group – Meeting on zoom. Ancient civilisations + Xmas party.
- d. Branding – The Third Age Trust have designed a new logo with 'u3a' in low case and ask us to update our documents accordingly. Chris has already updated the website but Glyn is having problems with leaflets and temporary membership cards. Chris offered to help. **GC/CB** Maureen says no need to change legally registered documents.
- e. Misc – Changes to constitution to allow virtual meetings to be discussed next time. Chris has changed the link on the website from 'Covid news' to Third Age. Chris has noticed that the GM Network site still has the link to our old site. He will ask them to update it. **CB**  
Pam will encourage groups to put more about their activities on the website. **PZ**

Next Meeting Thursday 11<sup>th</sup> March 2021 at 11.00am.

Glyn Connah

## **Glossop U3A Committee Meeting 10.12.20**

### **Treasurer's Report**

1. The Summary Account to the end of November and the Budget Forecast, with actual figures up to the end of November, are available. I have zeroed most of the coming months in the budget forecast and have based the Third Age Trust subscription, due in April, on two hundred and fifty paid up members.
2. To the end of November, taking in the cheques not cleared, the total amount in both bank accounts is £11,079.55, of which £7,794.14 is core U3A.
3. Our Reserve at the beginning of this year 2020-22, was £5,659.
4. The cheque for £120 issued in June to the Third Age Trust for copyright and film/video licences has not been presented for payment or returned so, as almost 6 months have elapsed, it has been voided and the amount credited back to the accounts.

Maureen Brierley