

Four Border Abbeys u3a
Committee Meeting - Thursday 26th January 2023

10.30 am

Tebbutt Room, Abbey Row

Present: AW, JS, DS, PS, CB, MC, AG, LM, HH, RA

1 **Welcome** to Margaret Campbell, David Savory and Pamela Smith, who were in attendance

2 Minutes and matters arising

Minutes of 2.1.23 accepted

All membership forms for 22-23 have now been shredded. AG has taken over as new Membership Secretary.

LM – printer is working.

JS did TAM return

Action

AG to inform members of her Membership Secretary email.

3 Chair's report

Speakers

AGM Gardeners Question Time – still to be confirmed.

Floors Castle manager – April/May

Mountain Rescue? Abbotsford? First Aid/ use of defibrillator?

Chair's report for AGM completed.

AW showed the plaque designed by CB/JS. It was agreed, with minor alterations to font colour.

Action

CB/JS to forward adjusted design of plaque to AW asap

4 Vice chair / membership report

None

5 Treasurer's report

Accounts for 22 are with Richard Tice.

RA has a copy of the insurance from TAT.

Gift Aid was discussed – for Committee to decide after AGM.

RA proposed that Membership Fee for 23-24 stay at £10.

Action

RA to forward insurance documentation to CB for records.
HH to purchase thank you gifts for Richard Tice and Kate (Abbey Row)

6 Secretary's report

CB and JS attended Abbey Row meeting in January. Progress is being made on a number of areas.

CB proposed a DVD swap similar to the book swap at Open Meetings – accepted.

It was agreed to have AGM materials commercially printed this year because of the draft Constitution.

CB pointed out that 4BA should have an Inclusion Officer. Also a Committee member will need to take on responsibility for arranging Speakers.

Action

AG to attend next Abbey Row meeting 7.3.23
CB to book Tebbutt Room for future Committee meetings – Committee will have to affiliate as 'admin' with Abbey Row Treasurer. Also to request an extra table.

7 Groups coordinator's report

Currently 37 Groups.

2nd Book Group looks feasible – LM to meet with interested members.

Singing for Fun – Hazel Broomfield has had to step down as Leader – LM is meeting the Group 6.2.23 to try and make a plan for the Group to continue.

Tai Chi – the Group is well attended under the new/interim Leader, Jane.

Action

JS to prompt Jane to change the Abbey Row booking to 1 hour.
LM to message members in the autumn with details of Groups which have spaces.
It was proposed to make September's meeting a sign up session, with Group Leaders able to address the meeting.

8 AGM documentation

To include in addition to documents already distributed: draft account as pdf; draft Constitution; introduction to Constitution.
Invitation needs to explain need for quorum.

Action

CB to send draft Constitution to Go for inclusion on website.

9 Arrangements for Open Meeting 6.2.23

Speaker CB

Chair AW

Raffle HH

Reception AG

Refreshments MC Ps RA

Technical JS

Groups LM

DVD/book swap DS

10 AOB

MC proposed the summer outing be to Alnwick which offers a range of options. This was accepted. Proposed date 19th May 23. MC proposed booking a 53 seat coach. MC to get a show of hands at Open Meeting. MC to work on details.

HH – coronation event?

11 Date of next meeting

21.2.23, 10.30 am Tebbutt Room