

Faversham and District u3a

All u3a groups are obliged to have an up to date risk assessment. It is important to follow this guidance to ensure that all of our activities are safe and that Group Leaders and members are covered by u3a Public Liability Insurance.

All rules that were imposed due to Coronavirus have been lifted, but we urge members to continue to take care. **Members must consider the risks and take responsibility for their decision about whether to take part.**

Rules may change again, so please be aware that our u3a may have to alter our recommendations.

This risk assessment will be reviewed in 2025.

Interest Group or Activity
Group Leader
Where the activity is taking place

Before the activity check list. To be completed by the Group Leader or Activity Organiser.	Please record any special arrangements you should make, and tick if it's safe to proceed.
1. Check current Government and Public Health advice www.gov.uk/ and read the venue risk assessment and any other advise provided	✓
2. What is the size of your group? Is it within the limit for the room you are using? Although social distancing is voluntary, remember some members will still be cautious.	
3. Are you satisfied with the ventilation in the room? It is up to the individual if they wish to wear a mask.	
4. Does the activity involve the sharing of any equipment or sharing surfaces? If so, it may be advisable for members to bring their own hand sanitiser.	
5. Ensure travel arrangements meet the necessary requirements	
6. Are there any other general hazards relating to the activity that might pose a risk? If so what can be done to minimize the risk?	
7. If the activity is physical participants must confirm their health and fitness to take part, and take individual responsibility	