

**THIS DOCUMENT IS IMPORTANT  
PLEASE RETAIN IT FOR YOUR RECORDS**  
Please ensure all charity trustees are aware of this document

Mr J Muir  
Falkirk & District U3A  
4 Collingwood Court  
Falkirk  
FK1 5JF

Our ref: RS/STA/18-0976

23<sup>rd</sup> January 2019

Dear Mr Muir

**Decision on your application to become a charity**

I am pleased to tell you that the Office of the Scottish Charity Regulator (OSCR) is satisfied that your organisation meets the charity test, and has entered it in the Scottish Charity Register. This means it now has charitable status under the Charities and Trustee Investment (Scotland) Act 2005.

The details of your charity's entry in the Register are set out below.

**Please check these details and let us know of any errors.**

<b>Your charity's registered name is:</b>	<b>Falkirk &amp; District U3A</b>
<b>Your charity number is:</b>	<b>SC048974</b>
<b>Your charity was registered on:</b>	<b>22<sup>nd</sup> January 2019</b>
<b>Your principal contact address is:</b>	<b>4 Collingwood Court Falkirk FK1 5JF</b>
	<b>Trustee's home address</b>

**Charities you can trust and that provide public benefit**

The Scottish Charity Regulator, Quadrant House, 9 Riverside Drive, Dundee DD1 4NY



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<b>Your charitable purposes are:</b>	<b>B – the advancement of education</b>
<b>Your charitable objects are:</b>	<b>The Purpose of the U3A is the advancement of education, and in particular, the education of older people and those who are retired from full time work by all means, including associated activities conducive to learning and personal development, residing in Falkirk and its surrounding locality. The Third Age being the period of time after the first age of childhood dependence, and the second age of full time employment and/or parental responsibility</b>
<b>Your charity's accounting reference date is:</b>	<b>31/03</b>

### **Charity trustees' duties and responsibilities**

The charity trustees of **Falkirk & District U3A** are jointly responsible for running the charity and managing its assets. By law they must do certain things, such as the following:

Publicise its charitable status and provide information to the public: you must let people know that Falkirk & District U3A is a charity by including its charity name and charity number on its literature, emails and web pages (where applicable), and also on documents issued by a third party on the charity's behalf. You have six months from the date of this letter to comply with the duty to publicise the charity's status. You must also supply a copy of your accounts and constitution to anyone who asks for them. You can find full details of these duties on our website in the section on charity trustees' duties.

- Annual monitoring: every year, you must provide information to us about the activities of your charity, and by law we must monitor all charities on the Register. Your charity must fill in an Online Annual Return and send this to us along with its accounts. You can find out more about preparing your accounts and reporting to us on our website [www.oscr.org.uk](http://www.oscr.org.uk).
- Making changes to the charity: you need to get our consent before taking certain actions, and must tell us about certain decisions you have taken. You can find out when and how to do this on the 'Making changes to your charity' section on our website.

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We have sent a copy of this letter and the introductory leaflet 'Being a charity in Scotland' to all those trustees who have provided OSCR with an **email address**. Please distribute this letter and the introductory leaflet to any trustee who have not provided OSCR with this information.

You can contact us at [info@oscr.org.uk](mailto:info@oscr.org.uk) or on 01382 220446 if you have any questions.

Yours sincerely



Clare Clark  
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