

Present: Christine Chittock (Chair), Ian McLaughlin, Maurice Chittock, John Hunt, Olwen Smith, Lyn Holmes, Maureen Phillips, Bryan Webb

1, Apologies Richard Morgan. (Lyn Holmes indicated that she would have to leave at about 14:40 before the end of the meeting.)

2. Any New Business None except that CC suggested two possible dates for the next Special Committee Meeting to discuss returning to The Pavilion – Wed 21jul21 AM or PM, or Mon 26jul21 PM and asked Committee Members to consider which of these dates would be preferable.

3. Minutes of Last Meeting 1jun21 LH had noted a few minor typing errors but the Minutes were agreed.

4. Actions from 1jun21 meeting

1. Send signed 4may21 Minutes to Marion for website – IM done.
2. Check for paper copy of Audited 20–21 Accounts – CC had sent her copy to the Auditor. She would locate a paper copy. **Action CC.**
3. Thank Camilla etc. – IM done.
4. Chase Pavilion Bookings – IM done. CC asked if IM would send the Committee a copy of the Booking Form sent, showing dates. **Action IM.**
5. Liaise on Bar code scanners (This Action should have included BW and IM had informed him separately.) MC said that pooling knowledge on this was sensible and he'd made progress.
6. Role Description for YouTube Administrator on website – **Action continues JH**
7. Inform CC of date for Meeters and Greeters chat – CC will continue to liaise with OS.
8. Let Pottery Group know S. Parker covid response – CC had emailed Sally Ireson on 6jun, 14jun and again today 6jul but hadn't had a response. LH thought that she was away for quite a while. CC will delay trying again until Aug21.
9. BT Internet Beacon non-deliveries – IM had more recently made a point of disguising any URL links in emails to members using the Beacon embed facility. This seems to have improved matters. JH had noted from the National u3a FB Group that they also had the same problem with BT.

Items for Future Agendas, July21:

10. Price of A4 printing – LH found that some printing costs could be quite expensive though B&W was much cheaper than colour. It was proposed to return to this subject at our next Special Meeting. **Action IM for Special Meeting Agenda.**
11. Date for 10th Anniversary Celebration – Thurs 9jun22 had been considered though CC would much prefer a date in April. It now seems that National u3a have rejected jun22 for National u3a Day but haven't yet proposed an alternative. There was discussion on preferred alternative dates. JH suggested that we could hold our own celebration whenever it suited us and then simply replay it for any agreed National date.

12. Cost of TAT publicity material – it was agreed that this should go on the Agenda of the next Special committee Meeting. **Action IM.**

5. Reports from Committee Members

Groups – CC thanked the Social Committee for their work on organising the Christmas Lunch; 13th Jan 2022.

LH referred to her previously circulated notes. All Groups were going well and a lot were hoping to restart after 19jun. She had been in Contact with Stuart Line Cruises and they had given prices for a Fireworks Cruise on 5nov21. LH had paid for 40 tickets. If she booked 60 places we could have the whole boat to ourselves and asked all to book any places through her by email. **Action All** to let LH know if they wished to book places on the Fireworks Cruise. She had also investigated options for a Welcome Back coffee morning. The Beacon Hotel was able to make their whole dining room available with 6 at a table for a price of £3.95 for tea or coffee and a home made biscuit. The manor Hotel would provide their ‘back room’ for £50 plus £2.50 per person. It was felt that the Beacon Room was preferable. LH thought that a date in the latter part of Sept would be suitable, after our return to the Pavilion on the 9th. CC wondered whether oct21 might be better as many may go away in Sept after most people’s summer holidays. LH will check what dates are available, avoiding half term in Oct. She wondered about towards the middle of Oct, say week beginning 4th or 11th with perhaps one meeting in the morning and another in the afternoon. **Action All** to let LH know their preferred dates.

For New member’s meetings, LH hoped that Committee members would be present. OS noted that the Pavilion Café already has covid restrictions in place and we could meet outside in the gardens if the weather was suitable. Sheila Clarkson (SC) could co-ordinate Committee Attendance. CC to write to SC and thank her for setting up the New Members’ meeting and for the article in the July newsletter. All to let SC know what dates they can manage.

LH mentioned the possibility of placing posters. CC mentioned that any new posters might use text from IM’s u3a publicity video which was on our YouTube Channel.

OS mentioned the sourcing of u3a lanyards and badges and had been unable to find where the previous ones had been purchased. She would continue to look into this. **Action OS.** CC thanked OS and SC for organising and attending new members meetings.

Membership – OS mentioned that she had had her first request from a member for a refund of fees. There followed much discussion of the possible reasons for this and what might be allowable. It was agreed that if a member had chosen not to take advantage of the facilities made available to members, despite the covid restrictions, then that was their choice and didn’t merit a refund. OS will check that the member has received u3a communications. MC thought that we shouldn’t refund on principle. CC suggested that OS should reply pointing out the benefits already available during lockdown e.g. Zoom meetings Newsletters, Bulletins, FB and YouTube, available Group activities and emphasising what’s still to come this year.

Treasurer – RM had submitted his report and there were no comments. MP said that she had been liaising with RM on the Treasurer’s Role and had identified a number of things to do immediately. However she had been unable to get into the Beacon System. MC agreed to discuss this with MP after the meeting.

Secretary and Facebook – There were no comments on IM's Report. CC noted that our FB membership was now over 200.

Technical Team and Newsletter – The date for issue of the next Newsletter was discussed in the context of the forthcoming govt. announcements on covid restrictions. It was agreed that it should go out ASAP. We could send out a Bulletin before the first Pavilion meeting if required. JH thanked LH for getting all the Group information together for the Jul/Aug Newsletter, including photos. JH was happy to be involved with New Member's Meetings and would liaise with SC on that. **Action JH.**

JH then went on to discuss his report under each topic. The workload of the Technical Team had been large initially but is now much reduced. He was standing down as the lead on the Technical Team but would be happy to continue as gatekeeper. He thought that there may still be a case for hybrid meetings. While normal Connect on Thursday meetings would have a break for August, he suggested that they should continue in a very informal, non-structured or hosted way for members. BW suggested that these might be given a different name such as 'Coffee break get-togethers'. CC agreed and said that it would be good for people unable to get out. MP mentioned that Devon Carers had publicised the existence of u3a and associated activities for that very reason.

There had been no repeat attendance on Zoom of the unknown person from Exeter. CC said that if he appeared again we should ask for his details and write to him to say that his entitlement to free attendances had now expired and he will now need to join our u3a to attend again.

Chair and Speakers – CC referred to her report. There were no comments or questions.

Database – No comments.

6. Report from Review of national u3a Day

LH referred to her email dated 6jul21 and said that publicity involving Town Criers and Mayors was used by many and found to be very popular. We were the only u3a that had our celebration totally online via zoom. Radio advertising was successful, and we had two separate examples of that. She mentioned that many u3as had applied for, and received, a £100 grant. CC thought that that was only available for outdoor celebrations and so we didn't apply.

The date for the next u3a day was now not June but a date had not been fixed. JH thought that National coverage had not been great and that local celebrations were much better. MP noted that at the training organised by National u3a the emphasis had been on local u3as publishing their own events from a grassroots perspective. JH suggested that we should concentrate on our own local celebration again and recycle that for the National Day and MP agreed that we should stick to a local emphasis.

CC thanked LH for attending the meeting and reporting back.

7. Report from Devon Link Meeting

BW had produced and circulated comprehensive notes of the meeting and all thanked him for those. CC said that Francis Berry had announced that she was going to step down as the Devon Link Co-ordinator and that David Leyland, Teignmouth, would put himself forward as a replacement after he had stepped down from Teignmouth Chair.

8. Actions agreed at this meeting

Actions were listed and agreed. See Action Sheet.

LH was proposing to advertise monthly meetings by placing posters in places such as Exmouth and Budleigh Library, Topsham etc. All agreed. CC suggested that we delay that until after the next Special Meeting when we may wish to specify the Pavilion Entrance and Exit routes. LH asked whether the next Committee meetings would be in person or by Zoom. CC pointed out that some members may want to protect themselves by continuing to use Zoom. We should discuss the matter at the Sept Meeting. **Action IM** for Sept. Committee Meeting Agenda. We will hold the Special July meeting and the Sept. meeting using Zoom.

9. A.O.B.

14:00 Mon 26th July 2021 decided as the date for the Special Committee meeting, concentrating on the return to the Pavilion, via Zoom.

10. Date of next meeting Special Meeting – 14:00 26jul21 by Zoom
Standard Meeting 13:00 7sep21 by Zoom

Ian McLauchlin, Secretary

date 9jul21

Signed:



pp Christine Chittock, Chair

Date: 13sep21