



Exmouth & District u3a
Minutes of Committee Meeting
Held on 6 November 2023

Present: Mike. Turff, Olwen Smith, John Smith, Olivia Pyne, Lyn Holmes, Liz Geach (Minute Secretary)

Apologies: Nigel Day, Alice Robson

1. MT opened the meeting and welcomed all. There were no Declarations of Conflict of Interests.
2. **Minutes of last meeting.**
 - 2.1 The Minutes of the last meeting held on 9 October were agreed and signed.
 - 2.2 Matters Arising/Action List:
 - Signature on Lloyds mandate has been achieved. The Lloyds mandate is now registered at the address of OS. Debit card still held with LH
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 - The search for new position holders is ongoing **LH**
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 - Examination of financial policies is on hold **MT, OS, Richard Morgan**
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 - First Aid Course is ongoing. Members to ask around. **MT**
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 - Follow up on zoom meetings is ongoing. No real interest.
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 - Inventory equipment check is ongoing **OS plus any helpers**
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 - Cupboard in Albion House is ongoing **OS plus any helpers**
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 - Policies update is ongoing **OS/OP**
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 - Technical working party is ongoing **ND/LH**
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 - The check on Ocean's facilities for Jan/Feb meetings has now been carried out
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 - There is outline action plan for November regarding group requirements and materials needed to test and develop new website. **ND/JS/MT/John Hunt**
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 - There has been no feedback regarding insurance in newsletter. Reminder to be sent to members first week in January and about the move to Ocean during January and February. **MT**
3. Website update. Feedback from ND received. Alison Hazell to be invited to a meeting **LH**.

Attendees: JH, LH, MT on 13 November. LH to discuss this with ND.

4. **Finance**

4.1 OS gave a resume of the current finances.

Withycombe Rugby Club made £25 loss in the quiz which u3a will take on

4.2 OS, MT and LH has access to Lloyds. OP is signatory only

4.3 Richard Morgan still working with the HSBC account. Copy of AGM Minutes signed by OP

4.4 Equipment to be accessed MT, OS, everybody

5. Equipment to be accessed **MT/OS/everybody**

6 **Reports from Committee Members**

People in Brixington and Topsham want hubs but nobody wants to take responsibility. Email to be sent to interested **LH**.

7. **Policy Update:**

7.1 The revised financial policy was discussed previously.

8. **Any Other Business:** Upcoming meeting all under control. LH to contact Jane Stephen for info on speaker.

9. **Date of next meeting :** 12 December 2023

10. The meeting closed at 14.25