



Exmouth & District u3a

Minutes of Committee Meeting
Held on Tuesday 12 September 2023

Present:

Mike Turff (Chair), Lyn Holmes, Olwen Smith, Olivia Pyne, John Smith, Nigel Day,

Liz Geach (Minute Secretary)

Apologies for Absence: Alice Robson

- 1 MT opened the meeting and welcomed all. Mike declared a possible conflict of interest in that he had been in contact with a person who had covid over the previous weekend.

- 2.1 Minutes of the last meeting

The minutes of 15 August were approved and signed as an accurate record.

- 2.2 Matters arising/Action list

Nil

- 3 Positions vacant for members: Publicity - waiting a while to appoint Ass. Treasurer. Ass. coordinator to wait a while. New members - a new format was discussed.

LH looking for someone. **ACTION :LH**

4. House/IT Storage

To be cancelled.

5. Newsletter

It was agreed to the current format of bi-monthly. The next being December/January, February, April, June, August and October

6. Website

Technical working party to be formed by Nigel, John Hunt and Graham Wood for the new web site. Opportunity to look at the content and how users would like to use it. Nigel gave an account of a proposed website, how to use it, how it will work and what people will want from it and who will use it. A steering group to be formed, initially comprising Mike, John Smith, Nigel & John Hunt. There will be options on how it will operate. **ACTION: Nigel, John Hunt & John Smith and Mike for initial discussions.**

7 Finance

7.1 Current financial situation. Waiting for Lloyds, will only talk to OS but will issue no statements

7.2 Lloyds a/c still waiting for signature from previous treasurer SR. HSBC mandate has gone in but nothing heard. Richard and OS to chase this up.

7.1 MT to look at financial policies documents and will report back on his findings at the next meeting.

ACTION: Richard/OS/MT

8. Fit and Proper Person Forms

These have been passed to the secretary.

9. Membership

9.1 Nigel reported that numbers could well reach 1000 by the end of the year. .

9.2 There was discussion re: decreased in associate membership fees. This will now wait until the January meeting.

10. Reports from Committee Members

The Hubs - the latest Hub, Brixington, had their first meeting. Five attended and another four will come next time. **ACTION: LH**

As these are more of a social gathering, they are to be excluded on Beacon. Information to be sent out in newsletter and at the monthly meetings. **ACTION: LH**

10.1 Discussion followed on how we encourage people to start groups. To be continued.

ACTION: JS.

11 Alternative Contact Methods

11.1 No progress as yet. Mandate needs to be finalised. Credit checks, name and address for a mobile phone. No actions needed currently.

11.2 It was decided that there was no need for a central address

12 Thank you meal for previous office-holders. List of people to be invited needed **ASAP. ACTION: OS/LH**

13. Policies

Many policies were out of date and need revising. **ACTION: OP/OS**

14. Any Other Business

MT to look out his laptop for JS. **ACTION: MT**

Thank you tea for all group organisers on Thursday 2 November - two sessions morning or afternoon. A cap of 50 per session. £12.50 per head to be paid from funds.

15 Date of next meeting 9 October 2023 at 1.30pm. Venue: Palmer House

16 The meeting closed at 3.31pm