

MINUTES OF EXMOUTH AND DISTRICT U3A COMMITTEE MEETING: 10 OCTOBER 2018

Present: Sandra MacQueen (Chair), Christine Chittock, Sheila Clarkson, Nigel Day, Lyn Holmes, Richard Morgan, Keith Phillips, Christopher Woodward .

1. **Apologies:** Maurice Chittock, David Gingell.

2. Study Day

Mary Solway and Rosemary Walsh from the study day sub-committee attended for this item.

In response to questions and other comments made, the following points were noted:

- the actual title of the day has not yet been finalised
- the numbers could be increased to 180 maximum (based on 18 tables with 10 people on each) without impinging on other aspects (cake table, photographic exhibition)
- tickets would be available for members on a first come basis
- some tickets could be set aside for other local U3As with a deadline for applications
- tickets could be sold to the public if there was insufficient demand from U3A members
- the cost of the lunch was unknown at the moment so it was difficult to establish a ticket price
- some committee members considered that the event should be self funding
- Richard mentioned that we may not be able to subsidise other U3A members or sales to the public
- an alternative proposal in Budleigh Salterton, which did not include providing lunch, was circulated by Mary

After Mary and Rosemary left the meeting, there was a discussion about the two proposals. It was agreed that a further meeting would be necessary on Wednesday 17 October. **Action: Keith**

3. Minutes of meeting held on 12 September 2018

These were agreed without amendment and signed by the Chair.

4. Matters arising

The gift aid application is on hold pending a review of the surplus funds.

Keep it legal workshop notes have been circulated.

5. Reports

Reports (previously circulated) from Sandra, Richard, Maurice, Lyn, Christine & Nigel were noted, for filing with the minutes.

The following points were noted/raised:

- Sandra reported that a member may be interested in a welfare role. Keith referred to the existing Safeguarding policy which is on the website. Details of the proposed 'job' to be prepared and circulated. **Action: Keith**
- the balance as at 30 September is £13,054.58. In response to a query, Richard had explained that the Beacon cost was £429.50 for the current year and this figure will be shown separately in future. **Action: Richard**
- the SS Great Britain trip had been very successful. Other trips being planned for next year.
- There are now 850 members with 69% female. 177 attended the September meeting including 17 new members and 7 visitors.
- Some members who receive the newsletter by post have not paid the £7 annual fee. **Action: Maurice.**
- There are currently 88 groups, 48 with vacancies and 40 full; several new groups are about to start
- Devon link meeting minutes to be circulated when received. **Action: Nigel**

5. Pavilion Projector

A summary of the current position had previously been circulated. It was agreed to have a meeting with Jay to discuss the options and establish whether any adjustments can be made. The committee also approved the purchase of a dongle if LED agree. **Action: Keith & Maurice**

6. Monthly meetings.

It was confirmed that the August meeting next year would be a picture quiz prepared by Keith, or, in his absence, by Nigel.

It was agreed to continue with the speaker booked for the 10 October 2019 even though this is only a week before the proposed study day.

Christine raised the issue of speaker fees and whether there was a limit as she was interested in a more expensive high quality speaker (in the region of £150) for 2020. It was agreed that the occasional more expensive speaker was acceptable especially as they are likely to attract a larger audience. **Action: Christine to note**

Suggestions for speakers on cyber crime and trading standards were made and the possibility of a combined meeting in Budleigh was discussed. **Action: Christine & Keith for forward plan**

Sandra is meeting with the Time Team at 9.30 the next day and Sheila would also attend. **Action: Sandra & Sheila**

7. Newsletter.

The procedure has now been confirmed.

8. Committee roles and succession planning.

Keith explained the committee arrangements contained in the constitution. There is scope to co-opt two members. It was agreed that additional support was required with the database and also someone to act as a new member co-ordinator. To be discussed further at the next meeting.

9. New Members.

Deferred to the next meeting.

10. AOB

Sheila asked whether the committee meeting should take place after the monthly meeting and also on another day. To be discussed at the next meeting.

The requirement for group organisers to have an emergency contact number for members when on outside visits was raised. To be discussed at the next meeting.

Next meeting: 7 November at Albion Court. 10.00 am start.

Signature:

Date: