

MINUTES OF EXMOUTH AND DISTRICT U3A COMMITTEE MEETING: 7 MAY 2019

Present: Sandra MacQueen (chair), Sheila Clarkson, David Gingell, Keith Phillips, Chris Woodward, Lyn Holmes.

1. **Apologies:** Christine Chittock, Maurice Chittock, Richard Morgan, Nigel Day.

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2. Minutes of meeting held on 2 April 2019

These were agreed without amendment and signed by the Chair.

3. Matters arising

With regard to the projector cabling, Ian Bateman suggested an experiment by comparing a temporary HDMI cable with the existing VGA cable. LED may not be prepared to pay for this and they may decide to upgrade in any event in view of the recent film showings. After some discussion it was agreed to take no further action and to monitor the position at the next few presentations.

Action: Keith (for forward agenda)

Keith reported that Melanie Parker had agreed to take over responsibility for the management of the equipment which would be stored at her house apart from the screen and one extension cable which would be kept at Albion Court. Keith will be the committee contact and will liaise with David on the transfer of equipment. **Action: Keith and David**

4. Reports

Reports (previously circulated) from Richard (end of year accounts and report), Christine, Sheila, Maurice, Lyn, Keith & Nigel were noted, for filing with the minutes.

The following points were noted/raised:

- The TAT has requested our view on a recyclable wrapper for the magazine at an additional cost of 20p pp per year. This was agreed.
Action: Keith
- Keith reported that updated advice on Financial Matters has been issued by TAT and suggested Richard should advise on any action required.
Action: Richard
- Minutes of the Devon Link meeting on the 8 April had been circulated.
- The June trips organised by the social group are fully booked and there are 20 tickets left for the Tiverton canal outing in July.
- There are about 803 members as at 5 May although some renewals are outstanding.
- The number of groups stands at 100 of which 42 have vacancies. A few have closed or finished

- Sheila will be contacting organisers regarding waiting lists for new members once she has overcome a technical problem with beacon (with Nigel's assistance). **Action: Sheila**

5. AGM

Details of the nominations and the end of year accounts had been included in the newsletter. The arrangements for the AGM were discussed with the aim of finishing by 11.00 so that the speaker had an hour.

6. Committee roles

Sheila reported that John and Olwen had agreed to take on the monthly meeting management role.

It was reported that two new nominations for committee membership had been received. Keith and Sandy will arrange induction and their roles will be discussed at the next meeting.

As no one has come forward for the role of groups coordinator, Nigel has kindly offered to undertake the following for the time being:

- production of the monthly groups list
- creation of new groups and general group admin on Beacon
- dealing with group queries from the website
- helping at New Members' meetings & group open day

However he would not be attending committee meetings, organising the group open days or the organisers' annual 'thank you' lunch, launching new creation initiatives or attending regional meetings.

The committee appreciated Nigel's offer which was agreed. Sandy will confirm with Nigel. **Action: Sandy**

Sandy asked if the social group would organise the 'thank you' lunch. **Action: Lyn to discuss with social group.**

7 AOB

Sheila is unable to make the new members meeting on the 23 May and Lyn agreed to take her place. **Action: Lyn**

A query was raised about the possible advertising of the social group outings at the Magnolia Centre. The committee decided that this was not appropriate as the trips are only open to U3A members.

A publicity leaflet from another U3A was circulated for possible future consideration.

Next meeting: 4 June at Albion Court. 14.00 pm start.

Signature:

Date: