

MINUTES OF EXMOUTH AND DISTRICT U3A COMMITTEE MEETING: 7 JANUARY 2020

Present: Sandra MacQueen (Chair), Keith Phillips, Lyn Holmes, Olwen Smith, Camilla Benyon. Christine Chittock, Maurice Chittock, Richard Morgan, Sheila Clarkson, Ian McLauchlin

In attendance: Brenda Craig

1. **Apologies:** None.

2. **Committee member.**

The co-option of Ian McLauchlin to the committee was confirmed.

3. **Minutes of meeting held on 5 November 2019**

These were agreed without amendment and signed by the Chair.

4. **Matters arising from the action sheet**

A representative from Age Concern would be attending the next meeting.

John Hunt will be attending the meeting on the 3rd March.

Richard is a member of a Beacon focus group and reported that the upgraded Beacon system was due to start in April. There was concern over whether this will be achievable and whether this will include a financial package.

5. **Reports**

Reports (previously circulated) from Christine, Richard, Marion (website manager), Sandy, Maurice, Sheila & Lyn were noted, for filing with the minutes.

The following points were noted from the reports:

- Lyn reported that the 108 tickets for the Christmas lunch had been sold and sales for the first two outings of the year were going well. The Committee expressed their appreciation of the excellent trips and events organised by the Social group.
- Sheila would be handling postal newsletters while Lyn is away.
- Maurice reported that there are 970 members with only 29 not on email.
- Christine supplied details of the speakers for 2020 at a cost of approximately £900. The committee considered the cost of speakers and agreed that occasionally we could up to £200. The speaker from Gardeners Question Time was considered too expensive.

- The bank balance at 31 December was 11780.75 pounds. Richard asked that the committee meeting takes place later in the month to give more time for the previous months accounts to be produced. It was agreed that the new committee should consider this after the AGM in May. **Action: Keith (for forward agenda)**
- Marion Ricketts had attended the Communications workshop on the 30 October and submitted a detailed report. It was noted that some U3As are using facebook and there is now a U3A day on the 3 June. It was agreed not to make any specific arrangements for the U3A day but instead monitor what other local U3As were doing.
- Sandy suggested sashes for meters & greeters and it was agreed to consult the m & g team. **Action: Olwen**
- Sheila confirmed that the next new members meeting was scheduled for the 23 January.
- Keith mentioned the two link meetings on 20 January (East Devon) and 6 February (Devon). Sandy will attend both accompanied by Christine at East Devon and Sheila at Devon.

6. Cyber Crime and Scams event

Publicity has started with members being circulated by email and a report will be placed in the next newsletter.

A visit to the Public Hall by Keith, Olwen & Christine will be arranged to check on the facilities. **Action: Keith**

7. Monthly Meetings

Christine confirmed that plans for the 'Best of Times' event on the 16 January were progressing well. David Hemmings has agreed to be the compere and Ian agreed to write a review for the newsletter (closing date 24 January). Terry Walsh would be videoing the show.

Rehearsals would take place over the next two Wednesdays.

8. AGM

Details of the procedures for the AGM, previously circulated, were noted.

Action: Keith

9. Succession planning

Information supplied by Keith on the proposed committee from May was noted. There are three vacant positions: secretary, speakers co-ordinator and monthly meeting co-ordinator. It was suggested that the duties of the secretary's role could be split.

It was proposed to report on the committee vacancies in the next newsletter.

Action: Keith

All committee members are asked to speak to members as well and another idea is to invite potential committee members to a meeting at Albion Court.

10. AOB

Richard reminded the committee that there was still £86.84 in the Co-op fund. (NB this was granted in order to improve accessibility for members).

Christine pointed out that the 10th anniversary of our U3A would be in 2022

Next meeting: 4 February at Albion Court. 14.00 pm start.

Signature:

Date: