

MINUTES OF EXMOUTH AND DISTRICT U3A COMMITTEE MEETING: 6 AUGUST 2019

Present: Sheila Clarkson, Keith Phillips, Lyn Holmes, Christine Chittock, Maurice Chittock, Richard Morgan, Camilla Benyon.

1. **Apologies:** Olwen Smith, Sandra MacQueen. In the absence of Sandy, Maurice agreed to act as Chair for the meeting.

2. Minutes of meeting held on 4 June 2019

These were agreed without amendment and signed by the Treasurer.

3. Matters arising from the action sheet

The Beacon training scheduled for the 7 August was deferred. **Action: Maurice.**

The programme for the organisers' lunch needs to be agreed and Lyn will speak to Sandy. **Action: Lyn**

Richard mentioned a few aspects from the new financial regulations as follows:

- groups expenditure needs to be recorded and Richard will now follow this up at the organisers' lunch and by email. **Action: Richard**
- an asset register is required. **Action: Keith/Richard**
- documentation should refer to the U3A as a registered charity. As it was unclear how this affects us, Richard will check with TAT. **Action: Richard**

The possible concession for persons receiving benefits was discussed. TAT had been consulted and U3As have discretion on this matter providing there is still a small charge. TAT said some U3As have agreed a reduction. After discussion, it was agreed that for anyone receiving benefits who could not afford the full amount, the membership fee would be reduced to £2.00. This would be reviewed annually. **Action: Maurice/Richard**

4. Reports

Reports (previously circulated) from Sandy, Richard, Keith, Christine, Sheila, Maurice & Lyn were noted, for filing with the minutes.

The following points were noted from the reports:

- Lyn reported that 60 are expected to the organisers' lunch.
- The Tiverton canal trip was well attended. There are three more outings planned this year to Sharphams Vineyard, China Blue and Cribbs Causeway..

- The bank balance at 31st July was £12,123.70. Richard said he would continue with both bank accounts for the time being.
- As at 4 August, there are 899 members; 68% female, 32% male and 98% on email. There is a continuing problem with a few emails addresses being blocked (eg about 6 when the monthly newsletter is sent out).
- The last two new members' meetings had attracted only 6 to each and so the next meeting will be in September. The LinkUp idea seems to be working well and a table will be allocated in the cafe at monthly meetings.
- Christine has arranged more speakers for 2020 and an updated list had been circulated.
- Keith reported on recent developments in the two Link groups including proposed quizzes.
- Sandy had raised an issue about Age Concern in Budleigh Salterton. Lyn says she is willing to drop off U3A information in Budleigh and will speak to Sandy. **Action: Lyn**

5. Cyber Crime and Scams event

Keith had circulated a report on the proposed event in Budleigh Salterton Village Hall on the 24 February including costs. This was agreed and the provisional booking will now be confirmed from 9.00 am to 1.00pm. It was suggested that there is a co-ordinator on the day with some IT knowledge and that questions on issues be requested from members. **Action: Keith**

6. Monthly meetings

It was agreed not to reserve any dates in 2020 for another groups meeting. Planning for the January entertainment by Wendy is progressing well with responses from organisers due back at the end of August. Keith suggested several ideas for a speaker and organiser of next year's picture quiz from club members.

7. Newsletter

One or two reports had, for some reason, not gone in the newsletter and it was agreed that Chris should send a short acknowledgement of any reports submitted. Clarification of Chris's email address was also required. **Action: Keith**

It was agreed to discontinue the 'life story' feature.

There was a discussion about some members not being able to access the newsletter link.

8. AOB

In view of various IT issues, it was suggested that we should have an IT training day at a fairly basic level which could address common problems. Lyn agreed to contact a number of members with IT skills to see if there would support this.

Action: Lyn

The annual meal will be on January 16 after the entertainment event. **Action: Lyn (Social Group).**

Succession planning to be placed on the agenda. **Action: Keith**

Next meeting: 3 September at Albion Court. 14.00 pm start.

Signature:

Date: