

MINUTES OF EXMOUTH AND DISTRICT U3A COMMITTEE MEETING: 5 MARCH 2019

Present: Sandra MacQueen (Chair), Christine Chittock, Maurice Chittock, Sheila Clarkson, David Gingell, Keith Phillips, Chris Woodward .

1. **Apologies:** Lyn Holmes, Nigel Day, Richard Morgan

2. Minutes of meeting held on 5 February 2019

These were agreed without amendment and signed by the Chair.

3. Matters arising

The reserves policy note was agreed and signed by the Chair. This will be placed on the website. **Action: Keith**

The item on the Charity Commissioners news issue 62 was deferred until the next meeting when Richard would be there. **Action: Keith (for agenda)**

4. Reports

Reports (previously circulated) from Sandy, Richard, Maurice, Lyn, Christine, Sheila & Nigel were noted, for filing with the minutes.

The following points were noted/raised:

- the first monthly meeting for new members organised by Sheila had been successful with 24 attending.
- more recruits are needed for the M & G team - currently 13, ideally would like 20
- the balance as at 28 February is £9438.08.
- Christine reported that Wendy Bishop is willing to help organise a 'concert' involving as many groups as possible in January (the date has been confirmed by LED as the 16th January). This was supported by the committee and it was agreed that Christine and Sandy would meet with Wendy. **Action: Christine and Sandy.**
- a piano is required for the April monthly meeting at the Pavilion and Sandy agreed to check with LED. **Action: Sandy**
- The social group reported that 21 would be going on the bird watching trip and places were still available for the Plymouth gin trip on the 27 March. Sandy to speak to Clare about promotion and a contact address for postal applications. It is also necessary to check that the social programme is on the website. **Action: Sandy (subsequently confirmed that it was on the website).**
- There are now 985 members with 68% female. 96% are on email. Renewal of memberships has started and Maurice reported that his new assistants are working well. He has been using the print shop in Exeter Road and it was agreed not to pursue the purchase of a printer.

- There are currently 96 groups, 41 with vacancies. Several new groups are about to start and a 'starting up new groups' session will be held by Nigel on 11 March at Albion Court.
- an enquiry had been received from a member about a possible discount scheme with local traders. After some discussion about the resources required including membership cards, It was decided not to pursue this. Any references on the website about a previous scheme with LED need to be removed. **Action: Sandy to contact Marion**

5. Committee roles and succession planning

Maurice reported that he now had enough support for membership and the database.

Sheila reported that a couple are still interested in becoming monthly meeting co-ordinators.

Unfortunately there is no one interested in the group co-ordinator or equipment officer roles. We may not be able to offer these services if there are no replacements. Nigel has very kindly offered to maintain the groups lists and answer queries via email and the website if there is no successor. It was agreed to email all members regarding the vacant posts. **Action: Keith**

Keith considered we need to have contingency plans for the storage of equipment after the AGM. The cupboard at Albion Court could be used for some of the equipment.

6. AGM.

The closing date for nominations is the 8 April.

7 AOB

Keith reported that LED were proposing to charge £275 per meeting from January such figure to include payment for one hour of Chris's time. This will be reported to the next meeting. **Action: Keith**

We will be hosting the Devon link meeting on the 8 April at the Imperial Hotel (10.00 am start). Please let Keith know if you want to attend.

Sandy agreed to organise the retiring members' meal. **Action: Sandy**

Next meeting: 2 April at Albion Court. 14.00 am start.

Signature:

Date: