

## **MINUTES OF EXMOUTH AND DISTRICT U3A COMMITTEE MEETING: 2 APRIL 2019**

Present: Sheila Clarkson, David Gingell, Keith Phillips, Chris Woodward, Lyn Holmes, Nigel Day, Richard Morgan.

1. **Apologies:** Sandra MacQueen, Christine Chittock, Maurice Chittock.  
In the absence of Sandra, David Gingell took the Chair.

### **2. Minutes of meeting held on 5 March 2019**

These were agreed without amendment and signed by the Treasurer.

### **3. Matters arising**

Nigel explained the discount available for U3A members at the Cranford Club and it was agreed that members should be made aware of this in the newsletter and on the website. **Action: Chris**

LED would be approached to see if similar benefits would be available at their leisure centre and other facilities. **Action: Nigel**

The storage of equipment after the AGM was discussed. Most, if not all, could be kept at Albion Court. Chris offered to have the equipment at his house in Woodbury. It was noted that unless someone was prepared to act as the equipment officer, then it would not be possible to continue with the service.

**Action: Keith (for May agenda)**

There was nothing to report in respect of the Charity Commissioners news issue 62.

LED have obtained a quotation for upgrading the cabling at the Pavilion. It was agreed to refer to Maurice for his views before considering further. **Action: Maurice**

### **4. Reports**

Reports (previously circulated) from Richard, Sheila, Maurice, Lyn, Keith & Nigel were noted, for filing with the minutes.

The following points were noted/raised:

- the balance as at 31 March is £12,527.94. Clarification of the financial arrangements for social events was required. **Action: Richard and Lyn.**
- Christine would be meeting Wendy Bishop on the 9 April regarding the proposed concert in January. **Action: Christine**
- the cost for the Pavilion next year would be £275 per meeting including one hour of technical support. **Action: Keith**
- TAT annual return to be completed. **Action: Keith**
- the Third Age Matters charge will increase from £2.50 to £2.90 per subscriber.

- Reference was made to the useful and informative Beacon News information leaflet received by the secretary. Richard is involved in the groups reviewing and updating Beacon. **Action: Richard**
- The TAT membership subscription will remain at £3.50 per member.
- The bird watching and Plymouth gin trips were successful. Lyn will ensure the relevant contact details are readily available on the website and in the newsletter. **Action: Lyn.**
- There are now 997 members with 68% female. 96% are on email. Renewal of memberships is continuing with some agreeing to set up standing orders although not everyone is returning the form.
- The number of groups has increased to 103 of which 46 have vacancies. Several new groups were set up following the successful 'starting up new groups' open morning organised by Nigel.
- Sheila mentioned a problem with waiting lists for new members. Organisers need to be contacted asking them to approach the group members to see if one or more of them would be prepared to start another group. **Action: Sheila**

## **5. Committee roles and succession planning**

Sheila reported that John and Olwen had agreed to take on the monthly meeting management role.

It was reported that two new nominations for committee membership were expected. In addition there was interest from another member who could be co-opted after the AGM. (note: we can co-opt two members during the year). We still need additional support for the M & Gs etc and it was agreed to put this on the agenda for June. **Action: Keith (for June agenda)**

## **6. AGM on 9 May.**

Richard is arranging for the end of year accounts to be examined. It is intended to circulate details of these before the AGM (ideally with the May newsletter).

**Action: Richard to send to Chris**

It was agreed to provide 10 copies of the accounts for the AGM meeting.

**Action: Lyn**

The AGM draft agenda was circulated by Keith.

Richard and Nigel will be away for the AGM.

## **7 AOB**

Chris asked that all emails with newsletter items should be headed ' **For inclusion in the newsletter**'.

**Next meeting: 7 May at Albion Court. 14.00 am start.**

**Signature:**

**Date:**