

Exmouth and District U3A

Minutes of Annual General Meeting: 13 August 2020 by Zoom.

Note: The AGM scheduled for May was postponed due to the coronavirus pandemic. Following advice received from the Third Age Trust and the Charity Commissioners, the Committee agreed to proceed with a Zoom AGM with voting by email and post as well as in person at the Zoom meeting. Members were kept fully informed through the weekly news bulletins and the monthly newsletters and all relevant documents and notices were sent to members and posted on the website.

The required quorum of 20% of membership was achieved taking into account the votes received by email, post and at the meeting.

Apologies for absence

No apologies have been recorded for the Zoom AGM.

Minutes of 2019 AGM

The Minutes of the 2019 AGM had been placed on the website and also circulated to members ahead of the meeting. The voting to approve the minutes was as follows:

- Email and post: 190
- At the meeting: 14

There were 4 abstentions but no votes against approval.

Therefore the minutes were approved.

Matters arising

There were no matters arising.

Trustees' Report

The Chair, Sandy MacQueen, presented the Trustees' report on behalf of the outgoing committee.

The following is a summary of the main points:

- During the pandemic, the Committee chose to keep our U3A open and found ways to adapt.
- A tech team of four committee members was set up to assist members with the use of new technology during the lockdown and also any computer problems.
- Lyn Holmes and her Social Group team organised an entertaining programme of places to visit before the lockdown.
- At the January meeting, Wendy Groves organised the very popular Entertainment on Time, involving many of our groups, assisted by Christine Chittock, Ian Bateman and John Hunt.
- In February Keith Phillips organised a Cyber Crime and Trading Standards event held, for the first time, in Budleigh Salterton. The hall was virtually full and between talks, committee members and others provided refreshments.
- In May, Sandy gave a radio broadcast on Radio Bay FM promoting our U3A.
- We have continued to keep in touch with neighbouring U3As through the Devon Link and East Devon link meetings held more recently by zoom. One of our members produced a report on the U3A title which was sent to the National Office.
- Our membership secretary, Maurice Chittock, saw our membership exceed 1000 by the end of the year (31st March) although this has since slipped back partly due to the pandemic. Maurice is

relinquishing this role but will stay on the committee in charge of the Beacon database. Olwen Smith has shadowed Maurice and will take over the membership secretary position.

- The monthly meetings in the pavilion have been well supported with some very interesting speakers organised by our speakers secretary, Christine Chittock. Since the lockdown Zoom meetings have taken place and Christine has arranged member presentations and also external speakers on the usual monthly meeting date.
- Lyn Holmes has continued with our publicity and gradually taken over as groups organiser with support from Nigel Day. There are over 100 groups and many are keeping in touch and finding ways to operate.
- Chris Woodward stepped down in May as newsletter editor after two successful years. John Hunt, who was co-opted to the committee earlier this year, has taken over the newsletter.
- The meetings for new members have been organised by Sheila Clarkson with regular meetings before lockdown and a link up table in the Pavilion cafe.
- The website has continued to be expertly managed by Marion Ricketts.
- Thanks are due to Melanie Parker who looks after the equipment which is available for groups to borrow.
- The Meeters and Greeters always present a smiling face for members and visitors and assist with the link up table
- Our hard working secretary, Keith Phillips, has been coordinating the weekly news bulletin during lockdown and after serving for three years is required to stand down.
- One of the newer committee members, Ian McLauchlin, who has set up the new Facebook Group, has agreed to take over as secretary.
- Our treasurer, Richard Morgan, has done an excellent job in managing our finances.
- There are some events to look forward to as our U3A will be 10 years old in 2022.
- Sandy said it has been a privilege to be Chair of this fantastic organisation and thanked her husband, Ian, for his support. She also thanked the committee and members for their support during this difficult time. She hoped that members will continue with supporting the new committee who will take the group forward.

Treasurer's report

The Treasurer, Richard Morgan, had prepared the 2019/20 accounts which are subject to approval by the Independent Examiner, John Ward. Any changes following the independent examination will be notified to members.

The report and accounts have been posted on the website and sent to members by email or post. At 31 March 2020, there was a bank balance of £12,779.17 which is a small increase on last year. Income includes membership fees, charges for social group events and charges by other groups as a result of new procedures contained in Policy Note 12.

With regard to expenditure, the annual payment to the Third Age Trust and the subscription for the Beacon database have increased because our membership has grown. The committee will review the Beacon system when the new version comes available in the near future.

The voting to approve the accounts was as follows:

- Email and post: 194
- At the AGM: 12

There were no abstentions or votes against.

Therefore the report was approved.

Subscriptions 2021/22

The outgoing committee proposed that the annual subscription for 2021/22 should be maintained at the current level of £12.

The voting to approve the membership fee was as follows:

- Email and post: 194
- At the AGM: 12

There were no abstentions or votes against.

Therefore the subscription was approved.

Election of Officers and Committee members

The following nominations have been received for Committee:

Nomination	Proposer	Seconded	Post
Christine Chittock	Kristina Adamson	Ian Bateman	Chair
Ian McLaughlin	Katherine Wilcox	Ken Clayton	Secretary
Richard Morgan	Jan Harper Shea	Geoff Shea	Treasurer
Camilla Benyon	Barbara Clarke	Pam Caporn	Committee
Maurice Chittock	Elaine Bateman	Peter Hyett	Committee
Sheila Clarkson	Allan Jerram	Sue Jerram	Committee
Jan Collett	Rosemary Walsh	Terry Walsh	Committee
Lyn Holmes	Alice Robson	John Robson	Committee
Anne Howard	Leonora Wilson	Jan Harper Shea	Committee
John Hunt	Susi Aubrey	John Robson	Committee
Olwen Smith	John D Smith	Trevor Reynolds	Committee

As the committee can comprise between 5 and 12 members and 11 nominations have been received, it is not necessary to hold a ballot.

Details of the nominations have been sent to members, included in the newsletter and posted on the website.

The voting to approve the nominations was as follows:

- Email and post: 194
- At the AGM: 11

There were no abstentions or votes against.

Therefore the nominations were approved.

Election of Independent Examiner

The Committee recommended the re-appointment of John Ward to act as honorary certifier of the accounts.

The voting to approve the appointment was as follows:

- Email and post: 194
- At the AGM: 13

There were no abstentions or votes against.

Therefore the appointment was approved.

Any Other Business

None.

The Zoom AGM closed at 11.00 am.

Signed



Date 4mar21

pp. Christine Chittock, Chairperson