

## Minutes of Exeter U3A Committee Meeting – Monday 18<sup>th</sup> March 2019 at 2pm Mint

**Present** – Keith, Phil, Amanda, Lynn, Harry Ellis (safeguarding), Jan, Kay, Diana Randle (interested in the secretary post).

**Apologies** – Anne, Jo, Daphne and Maggie

No urgent items to discuss

**Minutes of the previous meeting** – approved.

**Matters Arising** – A person who hurt her ankle in the Mint car park, didn't make a complaint and car park has since been resurfaced.

**Safeguarding** – Harry Ellis will be 'safeguarding lead'. Complaints should at first be reported to the group leader and then Harry and secretary. Harry is a retired police officer and is used to dealing with 'domestics' of all kinds. He mentioned that before passing on the complaint data protection is important – need to get permission to pass emails on to others. Also to be aware that a new member might be trying to find out that our organisation will properly protect vulnerable adults and not just pay lip service to it.

**Treasurer's report** – The outline of our financial position was examined and all is well except the PFV which isn't on plan but we have taken steps to remedy this. (everyone has to pay £1 for every session they attend in a paid for venue). There is an outstanding expense of the Capitation fee and we have received Gift Aid of around £1100 and £200 from Exeter University.

**Group Co-ordinator's Report-** Jonathan Peat has asked to put an advertisement for a group in the Newsletter. This was thought unnecessary and we should encourage members to look on our website for news. There are a certain amount of printed newsletters offered to members for 50p each however we ran out last month and there is concern that some people who are buying them could easily print them out at home and maybe preventing those really in need of a hard copy from obtaining one. Jan suggested putting the price up to £1 but will make an announcement regarding the problem at the meeting and see what response we get before raising the price.

Rita Dampney has become convenor of Mahjong

There was a request from Stephanie Ward for an Italian conversation group and Jan will announce this and offer a sign-up sheet at the meeting.

**Speaker Secretaries** Talks are now booked until June and on 27<sup>th</sup> of that month Mike Hull is coming to talk about Safer Driving for Longer, DCC offer a free driving assessment to any U3A member – Jan Rolfe may want to take advantage of this although is having difficulty with her eye so a second person interested would be Keith Shaw. Amanda and Jan to meet so Amanda can pass on her speaker secretary's knowledge.

**AGM** – This is on 25<sup>th</sup> April at 10.30am followed by a committee meeting to settle the new roles. Jan hopes to be speaker secretary. Kay is staying on and Diana Randle wants to take on the secretary role. Daphne isn't staying on the committee, and Amanda wants to take the Minutes secretary role. Anne Staley is going to be membership secretary and also stay on the committee but at the moment there are no persons interested in the Group Co-ordinator roles.

**AOB** – Car parking at the Mint – Ruth Sanders has mentioned that there were 3 parking spaces available for the U3A but there aren't any available in the new resurfaced car park. It was felt that as regular users of the Mint (costing in the region of £10,000 per annum) that there should be at least one space available if required.

**Next meeting** is on 25<sup>th</sup> April (straight after the AGM which finishes around 12 midday) in the Epworth Room.