

## Exeter U3A Executive Committee Role Description

### Title of Role - Committee Member

#### **The Role**

As a member of the Executive Committee, to participate actively in the management of Exeter U3A including being responsible as one of its trustees.

#### **Principal tasks/activities**

Attend Executive Committee meetings (currently bi-monthly)

To assist other committee members with their roles from time to time as agreed with them

Undertake small projects from time to time as requested by the committee.

#### **Estimate of the time required**

3 hours per month