

## Exeter U3A Executive Committee Role Description

**Title of Role**      **Committee Member**

### **The Role**

As a member of the Executive Committee, to participate actively in the management of Exeter U3A including being responsible as one of its trustees.

### **Principal tasks/activities**

Attend Executive Committee meetings (currently bi-monthly)

To assist other committee members with their roles from time to time as agreed with them

Undertake small projects from time to time as requested by the committee.

### **Estimate of the time required**

Variable

Reviewed July 2020