

**Exeter U3A Committee meeting
13th May 2019
Mint Methodist Church**

Present: Phil Slater, Kay Matthews, Keith Shaw, Jan Rolfe, Amanda James, Diana Randle. Anne Mitchell

Apologies: Anne Staley

1. Matters requiring urgent attention

None

2. Minutes of the last meeting

Keith requested that the word 'gift' should be changed to 'donation'. (Treasurer's report).

Phil had been told that Exeter U3A had lost the car park space at the Mint. He has subsequently requested in writing that our car park space be restored. No response as yet.

3. Matter arising:

None

4. Committee personnel - Phil

Keith is retiring next year and has put an article in the newsletter to gain interest for someone to shadow him for next year with a view to taking over.

Group coordinator is needed as Kay needs to stand down. There is a group coordinator's cafe meeting on 10 June.

Philosophy 2 group needs to decide a date and time for future meetings.

Someone is needed to do the rolling news on the screens at the Monthly Meeting, Phil requested this at the last meeting but no one has come forward. Phil will ask again at the next meeting.

5. Safeguarding- Phil

It was agreed that Harry Ellis should only have access to the member list on Beacon and not be allowed to delete or amend names

6. Meet and greet – Kay

Kay says she will continue to do this and try and find someone else to help

7. AGM Quorum

It is U3A policy that 20% membership is required to attend the AGM . Phil has suggested we need reduce this in case we don't achieve this target in future years. It was agreed we change this to 15%. It was pointed out this is a long process but a sensible move as it was only just achieved this year. It was agreed to start the process even if it would take some time.

8. University liaison team – Keith

Trudi informed Keith the Treasurer that the team have been earning substantial money from the university. It was agreed that the team could claim reasonable expenses and the remainder is to go to U3A.

9. U3A 25th Anniversary

This will coincide with the July Monthly Meeting. It was decided that if the choir is agreeable that they would perform at the meeting to mark the occasion. Phil agreed to organize refreshments and to get a cake to celebrate.

10. Members comments

Phil had received some comments from members. These were discussed and the following suggestion was agreed - A request to announce that as a courtesy to the speaker, people would be requested not to leave during the speaker unless absolutely necessary.

11. Treasurer's report

Keith reassured the committee that all was well with the group finances and has been busy chasing up people who owe money.

12. Speakers Secretary's update Jan and Amanda

May - Music as an inner journey
June - driving safer for longer
July - SSAFA

13. AOB

None

Date of next meeting - [Monday 15th July 2019 at 2.00pm](#)