

## U3A Committee Meeting Monday 21<sup>st</sup> January 2.pm

**Present:** Phil, Jan, Kay, Lynn, Jo, Keith, Anne, Amanda, Daphne.

**Apologies :** Maggie Bonfield

### **Minutes of the Last Meeting**

Approved.

**Matters Arising** – Convenors' lunch was excellent and thanks to Daphne for organising this. Taster Days haven't been publicised. Anne will check with Trudi. Insurance still covers 2 taster days.

**Treasurer's Report** – Keith produced a report and stated that we are on plan apart from PFV's which are £900 over plan by end of March. Plan for new year discussed and all should be on plan and balance at end of year. Proposed a new membership fee of £20 with those existing members who renew by 31<sup>st</sup> March benefiting from a £5 discount. This was agreed by the committee and Keith will announce this at February's Monthly meeting.

### **Group Co-ordinators Report**

A new member fell in the Mint Car Park and hurt her ankle due to a pot hole and there was no first aid offered by the Mint. Daphne enquired at reception. Convenors Cafe – Helen Cleasby appeared concerned that their report mentioned 'confusion amongst convenors'. This was discussed and we accepted that it was a natural process for convenors to discuss issues to try to resolve issues and reduce confusion.

Group Fayre – Daphne has drawn up a list for arrangements, the hall, tables etc set up and has asked for help with this.

One convenor is going away and is finding it difficult to find someone to temporarily take their place. The options were discussed and this is an appropriate subject for Convenors' Cafe.

Regarding the 25<sup>th</sup> anniversary celebrations Julia Crighton Smith – leader of the U3A choir has suggested that the choir sing a couple of songs and the committee agreed.

### **Speakers Secretaries**

Amanda reported that they have speakers up to June 2019.

### **Beacon**

Is being upgraded but will be ok to keep using it.

### **Safeguarding**

We now have a policy and Phil & Anne are meeting Harry Ellis who is interested in being the safeguarding officer.

### **Committee Vacancies and AGM**

Anne wants to take over the membership secretary post instead of Secretary. Jan is not standing again for Group Co-Ordinator post, Keith is staying on as Treasurer, Phil will stay, Amanda is thinking about speaker secretary post, Kay not sure, Lynn is leaving and Daphne isn't sure she is staying on. So we require at least, a Secretary; 1 speaker secretary; 2 Group Co-Ordinators; and one Minutes Secretary. Discussed how to engender interest in joining the committee – we all need to go out and talk about it in our groups.

## **AOB**

Rolling news and dates

NB. The next committee is on Monday 18<sup>th</sup> March and not 25<sup>th</sup>. No one is doing Rolling News – Peter Barwell has given it up. Keith offered to do this for time being with a view to the committee recruiting someone else in the near future.

Talk to Lesley on reception about the Mint accident Policy.

## **Date of next meeting**

Monday 18<sup>th</sup> March 2019 at 2pm in Epworth room.