

**Minutes of Exeter U3A Committee Meeting
Monday 18 November 2019
Mint Methodist Church 2pm**

Attendance: Phil Slater, Anne Staley, Jan Rolfe, Amanda James, Steph Ward, Kay Matthews, Keith Shaw, Vivienne Watson, Minna Eagan

1. Welcome. Vivienne Watson, Minna Eagan
2. Apologies Ann Mitchell
3. Co-opt New Committee Members

The committee appointed Minna to General Secretary and Vivienne was co-opted onto the committee

4. Minutes of last meeting were agreed.
5. Matters arising

No other matters than on the agenda.

6. Treasurer's report

Keith reported that financially the group is on plan.

7. Group Co-ordinator's report -Daphne

Daphne submitted a report which was circulated previously. Items for discussion were added to the following agenda items as appropriate.

8. Speakers Secretary's report

Jan reported that she has speakers booked up for the rest of the year.

9. Constitution

Phil reported that we want to change the constitution with regard to the number required to attend the AGM to be quorate. It was suggested by HQ we should take on the model constitution. However, there are other items which would change from the Exeter constitution, for example the length of time Members serve on the committee.

After discussion it was agreed that we put the adoption of the model constitution as a proposal to the AGM. It will be necessary to explain to Members the principal changes.

10. Groups Fair

It was suggested that an alternative to the Main Hall might be more appropriate for the Groups Fair because of the available space. However, the only realistic

alternative at the Mint is booked. It was suggested that St Stephens might be a suitable alternative. Vivienne agreed to follow up on this.

11. Learning to be Retired Course (previously circulated email)

Phil had sent out the paper on the learning to be retired course. He asked the group if we should support the course. There is no indication of cost but possibly £25 per person for printed material if done professionally. It was suggested that people should print their own information and attendees pay a £1 per session fee. It was agreed the room would be funded by the Committee.

12. Research Studies

Phil said he had been approached about participation in some research studies. The guidelines say the participants should benefit from the research as well as the researchers. Exeter University Liaison has used U3A Members who volunteer for some research programmes. We need to be consistent and the wording on contact page of website to include Exeter liaison group and consult to research ambassadors.

13. Newsletter

Following last meetings discussion regarding people not on email, Steph had sent out a letter to people who can't access a computer /email and had received a few responses. To provide the Newsletter to all without access would require 40 copies, It was agreed to do this. There will not be any copies available at Monthly Meetings.

14. New Member's Café

It is felt that the George's Meeting House is not a suitable venue for the New Members Café. Vivienne had an offer from Sainsbury's but it is a bit out of town. Vivienne will ask if there is a room available at the mint.

15. Convener's Lunch

Friday 10th January 12.30 for 13.00 at Restaurant 34 at Exeter college. Kay agreed to organize. Kay suggested a table quiz. Anne said there is a facility on Beacon which would contact all the conveners with one email. It was suggested conducting a Doodle poll to get people's menu choices.

16. AOB

Link meeting

Keith was looking for a volunteer to attend the link meeting in Totnes on 6 Feb (10.00 for 10.30). Anne Staley agreed to attend.

Committee dates

Steph felt the Committee meeting timing could be changed to tie in with the printing of Newsletter. This should be discussed by the new committee in April.

Beacon

Beacon needs to be updated regularly, but updating it is difficult to achieve. It was felt that this probably needs to happen when the updated Beacon system nationally is implemented in March next year.

Science Group

Phil has been approached by the convener of the science group requesting that he puts information presented/ discussed at the Group onto the website. The issue is the reliability and originality of the material which would be available to the general public. It was agreed that information could be shared with the U3A Science Advisor but not put on the general website.

Date of next meeting – Monday 20 January 2020