

## The Elmbridge U3A Members Facebook Group

Is intended to be used by members to communicate with other members. It is NOT an externally facing recruitment Page. It is a "closed" Facebook group, that is a group open only to the members of Elmbridge U3A. Its existence can be seen by other Facebook users but they will not be able to access it. We will not be giving Facebook training because we assume that those members who join it are already Facebook users

To join it you will need to log in to your Facebook account and then select Groups and navigate to the main page of the Elmbridge U3A Members Group. Click the "Join Group" button in the group's main menu to send a request to join. You will need to enter your EU3A membership number.

Our EU3A Facebook Team (EFBT) will vet your request to check that you are a current member and will also record the contact details that you use if they are not same as the ones we have in the Beacon database. If all is well, the team will ask Facebook to accept your request and will notify you that this has been done. Please be patient, we may have many requests to vet.

If you do join, you will be able to post ideas and information to be shared with and discussed by other members. For example, perhaps you have found a particularly informative or fascinating podcast that you think others will also find interesting. Maybe you are trying to find another member with whom you can walk, as permitted by the current lockdown rules. Maybe you have found a relaxing or stimulating YouTube video There is an enormous and ever growing choice. Perhaps you fancy following one of the many on-line courses available but would like to be able to chat about it with other members and so would like to find out who else would like to follow the same course. Maybe you just have a question – we are a diverse bunch so its highly likely that one of the members will know the answer.

You will be free, within limits, to post whatever you choose. The posts will be monitored by the EFBT as well as by other members and, if any is deemed inappropriate, we will remove it and ask for it's author to behave more responsibly. Ultimately, we reserve the right to bar offenders from using the group and to do so without explanation. We will expect users to abide by the following set of simple rules:

1. ***Be considerate and courteous*** - we're all in this together trying to create a welcoming environment so let's treat everyone with respect. Healthy debates are natural but considerateness is required. In particular, please avoid anything that might cause offence or upset other members.
2. ***There can be no promotions or spam.*** Give more to this group than you take. Commercials, self-promotion, spam and irrelevant links aren't allowed.
3. ***Respect everyone's privacy.*** Being part of this group requires mutual trust. Authentic, expressive discussions make groups succeed but may also be sensitive and private. What's shared in the group must stay in the group.
4. ***Just as you protect your own security, do nothing to compromise the security of others***

You can leave the group at any time by logging into it and clicking the "...” symbol (i.e. More) on the home page next to the magnifying glass in the top right and then select **Leave group**. Then click **Leave Group** to confirm.

**If, when you use it, you see any post which you believe to be inappropriate please report it to [facebook@elmbridgeu3a.org](mailto:facebook@elmbridgeu3a.org) and the EFBT will take appropriate action.**

We need feedback from you to make the group useful. For example, if there are lots of posts then spotting the ones that interest you could be a problem. We have set up a few "Topics" with which, as you know, posts can be tagged to make them easier to find. We could make each of our groups a separate Topic but that would probably be overkill. Your thoughts would be valuable. We are also looking for help from someone with more Facebook experience than we have (not difficult). If it is you then please email [webmaster@elmbridgeu3a.org](mailto:webmaster@elmbridgeu3a.org)