

THE EDINBURGH UNIVERSITY OF THE THIRD AGE
Scottish Charity No SC020301

MINUTES OF ANNUAL GENERAL MEETING 2018
held on Wednesday 20 June 2018 at the Methodist Hall, 25 Nicholson
Square, Edinburgh

1. **APOLOGIES:** Bruce Cowan, Kathy Wrench

2. **MINUTES OF 2017 ANNUAL GENERAL MEETING**

The meeting was attended by approximately 100 members.

Acceptance of Minutes was proposed by Evelyn McPake and seconded by Constance McArthur and accepted by those present at the meeting.

3. **REPORT FROM THE CHAIR**

The Annual Report and Accounts had been posted on the website and circulated with the Notice of Meeting and Agenda to members without an email address, so Members had already had the opportunity to study the Report.

Ann Keating, Vice Chair, chaired the meeting as Bruce Cowan was on holiday. She reported that the Annual Report and Accounts had been prepared in the style acceptable to the Office of the Scottish Charity Regulator (OSCR) and independently audited. Our membership is growing with a growing number of groups providing more than 800 hours per month. Some highlights – number of trips organized, change of venue for Open Meetings, external relations with Napier where they are providing free accommodation, Clarion, shared learning projects underway. Jane Garrett appointed for Inclusion and Safeguarding. GDPR – she reminded Group Leaders about keeping data secure and not shared with any other parties.

4. **TREASURER'S REPORT**

As above, the Annual Accounts had been circulated with the Notice of Meeting and Agenda.

Hugh Young reported on the healthy financial position in the General Fund. Overall income was just over £25,500 and expenditure around £21,000 giving a surplus of approximately £4,500 for the financial year. The bulk of the Gift Aid claim was moved into the next financial year. As we are in a good financial position there is no requirement to increase subscriptions at present. Open meetings will continue to be free for the next year. £5,000 available for educational/study scholarships with a view to encouraging new groups.

Acceptance of the Annual Report and Accounts was proposed by Chris Young and seconded by Sylvia Trotter.

Ann Ryan advised that we plan to move to a new membership system called Beacon later in the year which would save a lot of admin work. Members will be able to update their own information but if they don't have access to the internet she would continue to update on their behalf. She advised she would be sending a letter to them with their Renewal documents containing all the information currently held by us and requesting that they check this carefully and advise her of any errors/changes.

5. **MOTION – CHANGE TO CONSTITUTION**

Ann Keating spoke about the proposed change to the constitution and that she would like to get further clarification before proceeding with this. She asked the members at the meeting to vote on whether to leave the constitution as it is or change to the

amended wording. Overwhelming majority to leave the wording as it is currently. This was proposed by Sheila Saunders and seconded by Barbara Foot.

6. ELECTION OF COMMITTEE MEMBERS

There being no other nominations the following were elected to the executive committee:-

Ann Keating – re-elected as Groups coordinator
Joanna Morris – re-elected as Groups coordinator
Ann Ryan – re-elected as Membership Secretary
Tony Trewavas – re-elected as External Communications
Jane Garrett – elected as Groups coordinator – co-opted during the last year
Doreen Barr – elected as Groups coordinator – co-opted during the last year
Sheila Harvey – elected as New Members Secretary – co-opted during the last year
Karyn Costa – elected as Groups coordinator

7. ANY OTHER BUSINESS

There being no other business the meeting was formally closed.