

**MINUTES OF**  
**ERU3A COMMITTEE MEETING HELD ON MONDAY 9 August 2021**  
**AT 1:30PM BY ZOOM**

Present:

Marbe McNeil (Chair), Margaret Baird (Vice Chair), Ann Scott (Treasurer}, June Weston (Business Secretary), Allen Walker, Teri McCormick, Rosalind Holmes, Allison Kershaw, Liliias Dunlop, Roy Bryce, Isabel Monks (minutes), Robert Humphrey

		Action
1	<b>WELCOME</b>	
	MM welcomed everyone to the meeting and commented on how nice it was to meet socially and chat. She congratulated the quiz team which included RHo and AW on coming second in the inter u3a quiz. MM reminded the committee of the protocol for the meeting.	
2	<b>APOLOGIES</b>	
	Nil	
3	<b>MINUTES OF PREVIOUS MEETING</b>	
	Accepted.	
4	<b>MATTERS ARISING FROM PREVIOUS MINUTES</b>	
	JW confirmed that she has given our vote for directors as agreed at the last committee meeting. Any other outstanding matters are covered under the appropriate agenda item.	
5	<b>CORRESPONDENCE</b>	
5.1	CLA Licence Renewal The licence has been purchased and JW has had email acknowledgment. It will be filed with the Business Secretary when received.	
5.2	Corra Foundation Grant JW has informed the foundation that there is £195.63 left of the grant and it will be spent on further publicity material when required. JW also informed them that the promotional event had attracted 13 new members. She has changed the contact to herself instead of Douglas Yates.	
5.3	u3a Mailing 06/08/2021 – Updated Covid guidance Circulated to Committee 06/08/2021 for information.	
6	<b>BEACON and WEBSITE UPDATE</b>	
	Web site: The home page has been updated as ‘Beautiful Eaglesham’ with photos taken by the photography group at their July meeting. Covid information -has now been updated for ‘Beyond Level 0’ - and the Active Groups list has been updated. Beacon: Changes and additions to groups and participants are as below.	
7	<b>GROUP COORDINATORS REPORT</b>	
	1.The Social Bridge facilitators have resigned and the group will be facilitated by Ritchie Adam. 2. Paid Tutors – RH found a new tutor for exercise group – Helen Harrison – ER organiser. The Group will be renamed as ‘Keep Moving’. Helen charges £40/hour and so charge to members will be £3. 3. A new walking group – ‘Walkie Talkies’ - will start in September on the 3rd Tuesday of the month in the morning which will be facilitated by Heather Cutler	

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	<p>and Brenda Mason. The length and difficulty of the walks will be in between our present walking groups and has proved to be very popular with 48 members expressing an interest.</p> <p>4. All our dining groups have/are meeting in August. For this month RH is organising the Lunch Bunch Group as the facilitator is not well. LD volunteered to cover this one and MB that for September</p> <p>5. Theatre Group has no facilitator – RH sent email to members asking for them to be part of a planning team – 2 offers received as of today but more are required to keep the group going. It will need a committee member to facilitate it for a few months.</p> <p>6. East Renfrewshire Council venues booking progress – they are only taking repeat bookings in halls: no library room bookings – so only 3 bookings have been confirmed in Clarkston Halls (Italian; level 1), Thorntree Hall (Geology) and Arthurlie House (Snooker) – regulations in place. Need new venues – groups have grown too big for previous premises or the venue is no longer available. If all previous useable ones are available - we need 8 new ones and if the supermarkets are not available – we need another 3 = 11.</p> <p>7. Eastwood Health Centre – not available yet – but in touch</p> <p>8. RH and TM had a planning meeting on Friday to develop an action plan for all the groups moving forwards in light of the new Covid regulations – summary:</p> <p>a) East Renfrewshire to be contacted re new and library bookings and room capacities.</p> <p>b) Asda and Tesco groups – suggest they meet at Prosoccer or equivalent or continue on Zoom for a couple of months until we see what is happening with Asda and Tesco.</p> <p>c) Newton Mearns Church to be contacted re Keep Moving, Scottish Country Dancing and Yoga re their regulations and main hall capacity. Also, enquiries about some other groups meeting in one of their smaller rooms. Monthly Meetings are likely to continue on Zoom for the rest of this year.</p> <p>d) Glenburn Church for history and Salvation Army for Mahjong – to be contacted.</p> <p>e) Voluntary Action Groups – facilitators will be informed that we are hoping for an October start.</p> <p>f) Learn Bridge and Bridge Improvers Groups – Denis Mason the facilitator will now be asked if he is willing to continue with these groups and members informed accordingly.</p> <p>g) All facilitators to be contacted by RH or TM individually re the start of their groups, information about their venue and its regulations to determine if the facilitator wants the group to start meeting again. If so, they will be asked to pass on the information to their members and the venue booked. The committee agreed the plan. There was discussion on allowing members from other u3a groups access to our paid groups. Prior to opening the door to other groups, a decision will need to be made as to whether they can attend as guest members. This is something for discussion at the Central Belt network.</p>	
8	<b>TREASURER'S REPORT</b>	
	The report had been provided to the committee prior to the meeting. AS stated that there were a couple of membership subs to check with RB. A cash flow will be	

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	<p>produced once we understand the room bookings required and clarification of costs.</p> <p>AS confirmed that she could find no information from C Holland and has now treated it as a donation.</p> <p>AS reported that the bank had rejected the application for additional signatories as we are now a charity and therefore need to open an account as a charity. The bank advised to leave the existing account as is with the 3 signatories until the new account is set up and after having transferred the money to close the existing account.</p> <p>It was decided to leave the activities account as is.</p> <p>It was noted that members paying by Standing Order will need to be given plenty of warning of the change to the account prior to membership renewal next year.</p>	
<b>9</b>	<b>MEMBERSHIP SECRETARY'S REPORT</b>	
	<p>There are currently 421 members compared with 475 at the end of March. There have been approximately 14 new members since June. There are 30 members who have been put into the lapsed category as they have not informed RB that they will not be renewing their membership but have not yet paid.</p>	
<b>10</b>	<b>MONTHLY MEETINGS</b>	
10.1	<p>Member suggestion – book exchange</p> <p>It was suggested by a member that when monthly meetings start again that we have a book exchange table. Members will be allowed to take say a limit of 3 books. It would need a small team of 4 to 5 volunteers to manage. There was discussion on what would happen to books not exchanged and it was decided to discuss this again after Christmas as there is still a considerable amount to sort out prior to then.</p>	
10.2	<p><b>Barrhead</b></p> <p>JW reported that she had visited the new community hall in Barrhead and said that it was a great facility worth pursuing. It has a hall, small kitchen, servery and entrance. There is no storage space but audio-visual is integrated. JW has a booking form and will pursue this further to find out terms and conditions, costs including any charges for using the audio-visual equipment.</p> <p>The committee confirmed that it is the intention to hold monthly meetings in Barrhead as well as Newton Mearns.</p> <p>AK confirmed that she is willing to introduce the speaker at the next meeting.</p>	
<b>11</b>	<b>GENERIC EMAIL ADDRESSES</b>	
	<p>JW has made progress and presented the process to the committee. She will send the process to the roles to be set up and will provide help as required. It was agreed that this can now go live as each role is set up. It was suggested that each role provide their password to JW for backup and JW provides her password to another committee member. It was confirmed that, although generic email addresses had been set up for some committee roles, internal communication would be through Beacon.</p>	
<b>12</b>	<b>ZOOM LICENCES</b>	
	<p>A grid had been sent out by RHo showing which groups used Zoom licences and when. It was agreed to renew RHo's licence but let the others lapse when they are due for renewal.</p> <p>MM reported that she had run one of the book groups as a hybrid meeting which was successful and suggested that the committee meeting could be run as a hybrid</p>	

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	meeting. After discussion it was agreed that the meeting continue on Zoom but welcomed the idea of further opportunities to meet over coffee such as at Parklands.	
<b>13</b>	<b>AOCB</b>	
13.1	It was confirmed that Facilitators were required to maintain a register for their group meetings. This was useful to know about any members who never attended/responded and also for track and trace at the moment. AW also noted that when we are back in the hall for monthly meetings, roll keeping would be required – in case of evacuation and for track and trace if still required.	

There being no further business, the meeting closed at 15:45 pm. The next Committee meeting will be held on Monday 13<sup>th</sup> September at 1.30pm via Zoom.

Signed ..... Date .....