

**MINUTES OF
ERU3A COMMITTEE MEETING HELD ON MONDAY 13 NOVEMBER 2023
AT 1.30PM IN EASTWOOD HEALTH CENTRE**

Present: Marbe McNeill (Chair), Roy Bryce, Teri McCormick, Shirley Thorogood, Mary Fyfe (Secretary), Avril McAllister (Minutes), Ann Scott (Treasurer), Robert Humphries

		Action
1	WELCOME	
	MM welcomed everyone to the meeting.	
2	APOLOGIES	
	Susan Bulleid, Lillas Dunlop, Allison Kershaw	
3	MINUTES OF PREVIOUS MEETING	
	The Minutes for October 2023 were accepted as an accurate record of the meeting.	
4	MATTERS ARISING	
	<p>Item 6(c): With the possible cessation of the Crafty Beads group, RH asked that any assets be returned to ERu3a.</p> <p>Item 6(d): MM confirmed the activities account will be used solely for tutor-led groups:</p> <ul style="list-style-type: none"> • Yoga • Scottish Country Dancing • Out and About should also use this account due to the need for payments related to coach and pre-booked entry charges. <p>AM will send Minutes from September Committee Meeting to RB for upload to the website.</p>	AM
5	CORRESPONDENCE	
	MF reported on recent communication from TAT related to the Trustees Week. Several workshops had been organised but the notice given for these was too short for anyone from ERu3a to attend. This is unfortunate as several of the events would have been worthwhile, in particular Equality and Diversity and Recruiting Committee Members.	
6	UPDATES	
(a)	<p>Beacon</p> <p>Beacon is working well.</p> <p>A new #P token is available to address Partners, where two people share the same email address but this probably won't be used often.</p>	
(b)	<p>Website</p> <p>In her absence, AK asked that RB/AS's attention is drawn to the fact the Site Builder is at the stage of being ready for sign off and from</p>	

		Action
	<p>2025 it looks as though each u3a will have to pay £50pa towards the cost of administering their website, although the site should be ready before then.</p> <p>(c) Group Coordinator</p> <ul style="list-style-type: none"> • Genealogy for Beginners: Anne Martin to facilitate group, which will hold their first meeting in November in Mearns Library. • My Life: Graham Greenhaigh suggested this group which he will facilitate. The group will meet wef January in the Oak Room EHC, therefore no cost to ERu3a. • Cuppa@11: Heather Cutler advised that she will step down as the Facilitator at the end of the year. Andrea Jones & Annie Wills may co-facilitate the group but this has still to be confirmed. • St Andrews Church Parking: The email about parking issues was forwarded to all the facilitators of groups who meet at St Andrews. No further action taken. • Broom Church: Hospitality & IT equipment has been transferred to the cupboard in the Iona Room prior to the monthly meeting on the 15th November. RH reported some items still remained in the NMPC cupboard. ST will check. • Christmas Fair Saturday 9th December stall confirmed. • Basic Bridge Course now meet in the Iona Room. • Urban Sketching group has now folded. <p>(d) Treasurer's Report</p> <p>AS confirmed the 2023 accounts have now been submitted to OSCAR. ERu3a accounts are showing surplus, in part due to the Riviera Travel commission. Additionally, room hire charges are £1k lower than predicted.</p> <p>(e) Membership Secretary</p> <p>RB reported the current membership is 578 and includes 11 new members.</p>	ST
7	CHRISTMAS PARTY AND CHRISTMAS FAIR	
	<p>The Christmas Fair will take place on Saturday 9 December at Broom Church (1000–1200hrs). MM will attend but asked for Committee assistance. Also, any craft which members would like to contribute.</p> <p>The Christmas Party will be held on Wednesday 20 December (1400–1530hrs). MM will bring a box of Christmas decorations. A collection will be made on the day and proceeds will go to the Prince and Princess of Wales Hospice. This money will be added to ticket sales</p>	

		Action
	<p>from the Hatwalk in February 2024. ST will purchase Christmas napkins.</p> <p>Final details for the Christmas Party will be discussed at the next Committee Meeting.</p>	ST
8	MONTHLY MEETING	
	<p>MM asked that the Committee arrive by 1pm. Name badges have been made for Committee members (not to be taken home).</p> <p>The usual entrance to Broom Church is at the side of the building. However, MM would prefer members to use the front door entrance which is larger and has a table for signing in. Signage will direct members to this entrance.</p> <p>Steve from Broom Church will be available to help with any technical issues. RH will also attend. MM has passed Steve a plan for seating.</p>	
9	ST ANDREWS CHURCH	
	<p>St Andrews Church have increased their room hire charge. MM commented it is an excellent hall, but on two occasions the microphone has not worked. RH reported this was a sporadic issue as some months it works fine. However, the acoustics are good and a failed microphone is generally not a problem. We pay £20 per hour for the use of this hall. AS reported we pay £10 per hour for other rooms at St Andrews, but £20 per hour for the community hall.</p> <p>RH reported there are microphones at Broom and we now have the PA system which was previously used at NMPC. We could use this in St Andrews.</p>	
10	AOCB	
	<p>Christmas Message: AM will scan this and resend to Jim Hamilton as the original had a grey tinge to it.</p> <p>MM will not be able to attend the January 2024 Committee Meeting but will be available again early February.</p>	AM

The meeting closed at 2.55pm.

The next Committee meeting will be held on Monday 11 December 2023 at 1.30pm in The Oak Room, Eastwood Medical Centre.

Signed Date 21/11/2023.....