

## Notes from online meeting 8 April 2020

Here are the notes from today:

1. Agreed we would work towards establishing Maurice's proposals for communications over time. Maurice did not want to establish a communications team at this time.

2. Discussed communication with our members:

Terry's daily blog

Weekly letter from the Chairman (might go in Terry's blog)

Marilyn doing a fortnightly newsletter. (this is also sent out by post to members who do not use email)

All three of these would be posted on the website, prominently. They will also go out via beacon (please send to Colin to have them posted)

Amanda has a system of lending jigsaws, games and books.

John and Helen Wright have set up a support mechanism for purchase food and getting prescriptions

Amanda will coordinate a buddy system to contact every member of the U3A to check if they are okay etc and also to give the chance to chat. She will work with Christine Bishop to establish this. She will need volunteers to do some of the phoning (Jenny Versey and Jenny Salisbury volunteered.)

There was a strong feeling from the committee that regular communication to all our membership is very important and that it did not

matter if this was duplicated (ie on the website and also sent out by beacon) as there was recognition that material has to be repeated

several times to ensure it is remembered. However, the communications must be consistent in message.

3. We will not be offering a reduction in our membership fees due to the problems we are encountering with the lockdown. We will explain

that the committee is working hard on their behalf to keep people in touch and putting several support mechanisms in place. This will

be explained in Jane's letter and will be on the website. Those members who have written to Colin asking for a reduction will be replied to individually.

4. Quark will not be renewed as it is now too expensive. We will continue to use Quark to create communications materials such as the

Dunmow U3A matters whilst it remains functioning. An alternative communication was suggested by Maurice to create a calendar.

John and Maurice to talk in the future on how this might work.

John

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