

Setting up a new PC – part 2

Will you use the antivirus that comes with Win 10? it's now well regarded – use for now and if your paranoid get more later.

Decide if you want to use Edge as your web browser or to download Mozilla Firefox or Chrome or Safari – it's a personal choice.

Setup your email – decide if you want to use the mail 'app'-(called a client)the one that comes with Win 10 is called "mail" Or use Webmail via your browser of choice . Whichever you choose you will need your password.

Decide if you need a word processor programme – win10 comes with Notepad which is very basic with few formatting options but just about good enough to write a letter.

Decide if you MUST have Microsoft Office which will give you word , excel etc. You will need to pay a monthly fee for online Office 365 or a hefty payment to install Microsoft Office suite.

Your Pc may already have one of above set up but it will be a monthly trial. So be cautious if asked for credit card details payments will start after your 30 day trial.

Download Libre Office – its completely free – a word prosessor , spreadsheet , presentation software and much more.



for

<https://www.libreoffice.org/download/download/>

useful to have a programme to help you clean up and tidy such as CCleaner

<https://www.ccleaner.com/>



Don't be tempted by the pay for version the basic is fine.

Don't fall for the 'free download' that's a free download of the premium version !

scroll down to CCLEANER free .

If you want to play videos win 10 does come with media player but it often complains about 'not having the Codec' to play a particular format – get VLC media player it's brilliant

<https://www.videolan.org/vlc/index.en-GB.html>



You don't now need Adobe to read PDF files

most browsers can do that nowadays.I like Foxit Reader for pdfs its more versatile when it comes to printing PDF files

If you want to mess around with photos and images – some very basic stuff is built into 'photos' which what is used to view images in win10 .

Paint.NET is much better at manipulating images

a bit tricky to download – so take care

