

Free software you can't do without!

Office Suite – Libre Office



A word processor, spreadsheet presenter and a drawing programme that will replace Microsoft Word , Excel, PowerPoint and Draw programmes. Not need to keep paying for Office 365. When you buy a new PC you will often pay extra for Microsoft programmes you do NOT need. Or you will have a trial version that will only be free for a month. Just say **NO THANKS** and download Libre Office which is completely free.

It is fully compatible with Microsoft and will read ,doc, docx, xls and ppt files.

Libre Office saves file as ODT (Open Document Format) files which all word processors SHOULD be able to open

You may want to set libre office to save file by default as doc file if sending them to anyone.

However if sanding to anyone who you are not sure what system they use remember best to save as a PDF file which can be read by all software and even browzers such as Edge Mozilla etc

Download from

<https://www.libreoffice.org/download/download/>

CCleaner



This will gets rid of unwanted files on your PC including temporary internet file that gradually clog up your PC

It will also clear your browsing history so take care when using it.

You CAN choose which files it clears .

It will NOT delete any of your photos, documents or emails.

You CAN trust it

<https://www.ccleaner.com/>

Make sure you do not end up downloading the professional or professional pulse versions. You just want the free one.

The direct link to the free one is

<https://www.ccleaner.com/ccleaner/download>

VLC Media Player



If you watch DVDs on your PC or download or share videos with your family (from a video camera) you may find that windows media player refuses to play them. You may get a message about a missing codec. Do not waste time searching for it or paying for it. Just download VLC it will play anything you throw at it

<https://www.videolan.org/>

Avast anti virus

Windows built in antivirus called defender is considered reasonable. However Avast is also good but may sometimes nag you into upgrading to the paid version.

Paint.NET

A good Image manipulation programme that is better than paint which you get free with windows. ie crop , change file size and captions etc
For more detailed guidance on this see my note on photo repair

<https://www.dotpdn.com/downloads/pdn.html>

Windows has some basic photo enhancing built in but a better online can be found at

<https://pixlr.com/editor/>

You may need to allow flash for the software to run.
To use this you need to upload your photo – manipulate then download it.

