

# Dulwich & District U3A: Minutes of the Trustees Executive Committee Meeting

Thursday 13th October 2022, 10.15am, at Rosebery Lodge

|   |  | Actions            |
|---|--|--------------------|
| 1 | <p><b>Present &amp; Apologies</b></p> <p><b>Present:</b> David Beamish (DB, Chair), Richard Elliott (RE, Secretary), Karen Chessell (KC), Jane Coupe (JC), Tim Pagan (TP, Vice Chair), Christine Hensby (CH), Ruth Colvin (RC, Treasurer), Keith Ball (KB).</p> <p><b>Apologies:</b> Caroline Knapp (CK), Julia Bairstow (JB), Helen Robertson (HR), Anne Sharpley (AS)</p> <p>TP took the minutes.</p>  |                    |
| 2 | <p><b>Approval of Minutes of TEC meeting 8 September 2022</b></p> <p>The minutes were approved, subject to substituting the initials of JB for JC in item 8, and DB will post them on the website.</p>   | DB                 |
| 3 | <p><b>Matters Arising (not on the agenda)</b></p> <p>None.</p>   |                    |
| 4 | <p><b>Secretary's Report</b></p> <p>RE to contact SE21/22/23 Magazine by tomorrow to insert our monthly meeting date for November 17th.</p>  | RE                 |
| 5 | <p><b>Membership Report</b></p> <p>JC reported as follows:</p> <p>Current members : 652<br/>           Deceased since 1 Apr : 2<br/>           Lapsed since 1 Apr : 47<br/>           Resigned since 1 Apr : 32<br/>           New since last meeting: 11<br/>           New since 1 Apr : 65</p>  |                    |
| 6 | <p><b>Recruitment</b></p> <p>a) Debate about the best ways of recruiting new members and whether this is done by posters, leaflets or by word of mouth. TEC noted the leaflet distributed by the Ukulele group in Dulwich Park and thought it was well crafted.</p> <p>b) KC will contact Southwark to see if there is an officer who works with the 'elderly' in the same way as somebody does in Lewisham.</p> <p>c) KC and TP to volunteered to jointly take on recruitment responsibility for TEC. DB will send them both the U3A national guidance on recruitment.</p>  | KC<br>KC, TP<br>DB |
| 7 | <p><b>Treasurer's Report and Bank Account Position</b></p> <p>RC's report was tabled as follows:</p> <p>Bank balances: current a/c £11,515.45<br/>           deposit a/c £10,034.38<br/>           petty cash £50</p> <p>Income in September 2022:<br/>           From members £230<br/>           From table tennis group £66</p> <p>Spending in September 2022:<br/>           Third Age Trust re 12 months TAM £1,862.50<br/>           Refund of duplicate sub £30.00<br/>           V Mosenenthal expenses £4.75<br/>           St Barnabas re table tennis £66.00</p> <p>We have received a cheque book and a paying-in book for the new account with Lloyds Bank. There is no sign of the electronic equipment yet however. RC will travel to the Bank today in Brixton in order to expedite this. RC to issue DB with a cheque for £50 for securing a deposit for October monthly meeting.</p> | RC                 |
| 8 | <p><b>Newsletter</b></p> <p>a) CH confirmed she will be away for most of January so she will cancel the January mid-month update and combine the February newsletter and mid-</p>  | CH                 |

|    |   | Actions       |
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|    | <p>month update. An additional e-mail will be sent out to notify members about the February meeting in the absence of the January mid-month update.</p> <p>b) CH confirmed the SCID article intended for the newsletter would be put on hold pending the SCID review in December (see item below).</p> <p>c) CH to consider whether we need to draft some editorial guidelines.</p> <p>d) DB to produce a draft definitive version of which 'districts' D&amp;D covers as we currently have some confusion in various documents as to our geographical coverage.</p>                        | DB            |
| 9  | <p><b>SCID Report and Leaflets</b></p> <p>Concerns were expressed about the continuing difficulty in agreeing the wording of the SCID article for the Newsletter. It was suggested by DB that there should be a review meeting between TEC and SCID in early December to look at these concerns.</p>  | DB            |
| 10 | <p><b>National AGM</b></p> <p>TP reported back on the AGM and its inability to agree on any resolution increasing fees to the Third Age Trust. This decision means there will not be any increase and the Executive of the TAT will need to survive on existing rates.</p>  |               |
| 11 | <p><b>Report back on events</b></p> <p>DB reported back that Dulwich &amp; District u3a Ukulele groups played 40 numbers from 40 different years (1940 to 1979) at 12 noon on 21 September, by the café in Dulwich Park, to celebrate the u3a 40th anniversary. It was a good show and many thanks were expressed to Neil Abrahams for organising.</p> <p>As part of a project by the London Region u3as, DB (as convenor of the "Explore London" Walks Group) led a walk on 16 September on part of the Capital Ring between Crystal Palace and Streatham Common station (4.25 miles).</p> |               |
| 12 | <p><b>Winter Fair Event at Carnegie 26 November 2022</b></p> <p>DB has been invited to set up a stall for U3A at the Carnegie Hall event on November 26<sup>th</sup>. This is a recruitment opportunity. DB to ask for TEC volunteers in an e-mail.</p>   | DB & TEC      |
| 13 | <p><b>Meeting/Event Future Programme</b></p> <p>The November 17<sup>th</sup> meeting will be at Frances Peek Centre in Dulwich Park. TP will chair the meeting in DB's absence on holiday. DB to send TP details of the speaker.</p> <p>The December 12<sup>th</sup> meeting will be a quiz at St Barnabas parish hall in Dulwich village.</p> <p>TEC members who can assist with catering etc. on both dates are most welcome.</p>   | DB<br><br>TEC |
| 14 | <p><b>Environmental Issues Template</b></p> <p>TP reported that national U3A have issued a template policy on Environmental Issues for each U3A to customise and adopt. TP offered to adapt the policy and bring it back for TEC approval at next meeting. Also TP informed the meeting that he has a speaker on climate change, Jeremy Brackpool, for the monthly meeting in March.</p>  | TP            |
| 15 | <p><b>Directory</b></p> <p>The completion of the new Directory is now urgent, as information was collected from convenors some months ago. DB will e-mail Di Deudney to ask where things stand.</p>   | DB            |
| 16 | <p><b>Interest Group matters</b></p> <p>a) Need to find new convenors for the Tree and Bird-watching groups.</p> <p>b) CH to write an article about becoming a Group Convenor and what support is offered to the role.</p> <p>c) KC to continue following up new members to ensure they don't get lost finding new groups</p>   | CH<br>KC      |
| 17 | <p><b>AOB</b></p> <p>a) DB said he will be away on holiday from November 1<sup>st</sup> until November 26<sup>th</sup>. TP to deputise whilst he is away.</p> <p>b) AS to be asked by DB to recommend a way forward on our review and updating of various branch policies such as wellbeing and complaints.</p> <p>c) CH said she would be away from 8<sup>th</sup> January until 29<sup>th</sup> January 2023.</p>   | TP<br>DB      |
| 18 | <p><b>Date of next meeting</b></p> <p>Thursday 10 November 2022 at 10.15am at Rosebery Lodge.</p>   |               |
|    | <p><b>The meeting closed at 12.10 pm</b></p>  |               |