

Dulwich & District U3A Minutes of the Executive Committee Meeting

Monday 1 April 2019 at Helen's home - 10.00am

1. **Present:** Liz Day (LD, chair), Diana McInnes (DM), Helen Graham (HG), Joy Harris (JH), Melinda Tenant-Flowers (MTF), Neil Abrahams (NA - Minutes), Roman Bednarz (RB), Susan Elias (SE)
Apologies: Angie Brown (AB), Graham Ashton (GA), Verity Mosenthal (VM), Pamela Ruben (PR)
2. **Review of Planned Agenda:** Agreed
3. **Corrections to previous minutes of 04/03/19**
 - a. 8. Membership renewals. Delete "JH asked to consider proposed changes".
 - b. 8. Policy Subcommittee: Re-phrase to: "The policy subcommittee advises Grievances and Complaints, and Disciplinary policies as separate sections. The subcommittee was working on the final draft of the policies including GA's and VM's recommendations.
 - c. 7b. "HA" should be "HG"
4. **Matters arising from Minutes of 04/03/19** (not covered by the agenda) - nil
5. **Review of meetings and events:**
 - a. **March open meeting:** "All in the Mind". Mixed views but a successful meeting.
 - b. **London Region Volunteering Workshop.** JH & HG reported back with a covering paper which was well received.
Discussed the need to attract and retain volunteers. Agreed to include "Volunteer Ethos" and "Principles of U3A" awareness into all aspects of our presentations, meetings, leaflets, notice boards, convener's, etc.
 - c. **New members' Tea** 26/03/19 at Rosebery Lodge. 6 new members. Interest from non-member passing by. Next Tea: 21 May at Rosebery Lodge. Date of next Tea, tba.
6. **Future Open Meetings:**
 - a. 24 April - **Esther Cheo Ying/Samson:** "Black Country to Red China". Due to holiday period, need to encourage attendance. Paperback available from LD.
 - b. 20 May - **Daniel Raven-Ellinson** (National Park City, London), followed by AGM.
 - c. **20 May - AGM.** Notification and agenda going out this week including nomination forms. A list of committee and support team roles was produced for advising existing and new members and AGM. Job descriptions are on the website.
AGM Minutes to be corrected by RB to include "discussion on membership fees".
 - d. 21 June - **Simon Tait** at Carnegie Library.
 - e. 19 July - Summer Garden Party at Bell House. (Table tennis etc?)
 - f. 11 September - Nick Higham, Thirsty Metropolis.
 - g. **Conveners' Meeting:** Friday 5 April, 2.00pm at Bell House.
Topics:
 - i. New/existing, groups/conveners, tips, mentoring, deputy.
 - ii. Premises: Rosebery issues, West Norwood, Carnegie, Bell House.
 - iii. Resources: Equipment, matched funding.
 - iv. Health & Welfare: (DM) U3A policy documents summary and sites.
 - v. AGM Volunteers for committee and support teams.

AB

RB

Coords

7. Sub-Committee Reports:

- a. Constitution changes. It was agreed that no changes would be proposed to the Constitution.
- b. Grievance and Complaints. DM would update some minor points and circulate to the committee for ratification.

Action

DM

8. Treasurer & Membership Reports:

- a. VM reported the current balance (£21,138).
- b. Accounts were being audited by George Luck for the AGM.
- c. (JH) **Membership** renewal letters and emails were prepared and ready to be sent out on 1st April.

- 9. Rosebery Lodge update:** DM reported that the Dulwich Society's contract would end on 29 May and that Southwark had not provided any further information about who would be responsible for it. The Lodge was used by U3A virtually every day. Action LD to contact Southwark Councillor and Officer involved.

LD

10. AOB.

- a. **Health & Safety:** MTF had circulated and updated 10 Health & Welfare Policies. It was agreed that the Accessibility guidance final version should be available on the web site and other policies when finalised. The Conveners' pack should only contain a summary of them with links and directions to our website.
- b. LD: Any Group wishing to present for 10 minutes on 24 April?
- c. LD: Programme for September. NA to liaise with Di Deudney.
- d. LD: Summer School July 24-26.
- e. LD: Lore Arthur has agreed to continue to liaise re Research Study Days and Shared Learning Projects.
- f. LD: Liz invited existing and future committee members for drinks at her home on Monday 15 July.

Coords.

NA
All

All

The meeting closed at 12.30 pm.

The next meeting will be held on **Monday 29 April** at Susan's home.

The following meetings will be on: Monday 10 June and Monday 08 July.