

# AGENDA for AGM 23<sup>rd</sup> May 2018 2.00-4.00pm

Herne Hill Baptist Church, Half Moon Lane.

**U3A Film:** Life in the Third Age

**Presentations** from D&D U3A Interest groups.

## **AGM Agenda:**

1. Introduce Current Committee, with apologies for absence.
2. Approve AGM 2017 AGM Minutes ( Propose & Second)
3. Chair's Report (LD)
4. Treasurer's Report & Adoption of Accounts (MF) ( Propose & Second) Q&A.
5. Motions received - none
6. Election of Officers  
Chair Liz Day  
Treasurer Verity Mosenthal  
Secretary Roman Bednarz

7. Election of Committee Members.

Neil Abrahams  
Graham Ashton  
Angela Brown  
Susan Elias  
Helen Graham  
Joy Harris  
Chris Henry  
Diana McInnes  
Melinda Tenant Flowers  
Pam Ruben

## **Have Your Say - Small Group Discussions**

Key questions explained, followed by discussion.

Feedback: some suggestions from the floor.

Collect up each group's notes.

## **Refreshments and informal discussion**

## Minutes of Annual General Meeting of Dulwich and District U3A 2018

Wednesday 23<sup>rd</sup> May 2018 2.00-4.00 at Herne Hill Baptist Church, Half Moon Lane SE24 9HU

**Introduction.** U3A film entitled Life in the Third Age was shown, followed by Singing Group performance, and a Genealogy presentation by Karen Chessell.

**1. Executive Committee.** Individual introductions of current members outlining roles and intention to remain or step down. Introduction of 3 new members. Total 13 committee members so no contested election. Apologies for absence received from Lore Arthur, Di Deudney. Angela Brown, Graham Ashton

**2. Approval of AGM minutes 2017-18.** Accepted, proposer Sarah Howell-Davies, seconder Julia Field

**3. Chair's Report** (Liz Day) Acknowledged Neil Abraham's Activity Report 2017-18 and gave an overview of year. DDU3A founded 4 years ago, 80 special interest groups, over 500 members, and affiliated to 3<sup>rd</sup> Age Trust; new venue Bell House (2018 Garden Party, Politics Group meetings); Open Meetings well attended with range of local speakers; and Information Days e.g Hearing Loss. Communication by e-mails, Facebook, and Programme Booklet. New Members tea parties. Regional activities include London Summer School, Study Days and Workshops. New Protection & Privacy Policy and Chair's report on DDU3A website.

**4. Treasurer's Report & Adoption of Accounts** (Mary Fyfe). A member said that the annual membership fee could be reduced, in view of the amount of reserves which were being held. However it was explained that there were possible additional expenses, such as hall hire and postage, and the committee considered it prudent to have these reserves and maintain the current membership fees for the coming year. Report accepted, posted on website. Proposed by Chris Henry, seconded by Bob Goodrick. Mary Fyfe is standing down.

**5. Motions from Members.** None received

**6. Appointment of Officers and Executive Committee.** The following were appointed

a. Chair - Liz Day

b. Treasurer- Verity Mosenthal (new)

c. Secretary- Roman Bednarz

d. Committee Members: Neil Abrahams, Graham Ashton (new), Angela Brown, Susan Elias, Helen Graham, Joy Harris (new), Chris Henry, Diana McInnes, Pamela Ruben, Melinda Tennant-Flowers(new). Mary Fyfe, Caroline Knapp, Rona Black and Di Deudney stood down and were thanked for their invaluable contributions. Flowers presented at subsequent garden party.

**7. Small Group Discussions.** Key questions each discussed in small group of 6-8, reported one issue each. Following discussion, feedback was given to all members, and comments invited.

**Q1. Interest Groups.** Recommendation to improve diversity within groups especially ethnicity; more encouragement for Convenor newcomers; and group support through appointment of mentors

**Q2. Monthly meetings and Events.** Suggested changing day of week for monthly meetings ( which is already practiced); offer a wider selection of speakers ie London-wide.

**Q3. Communications.** Suggested improving communications between members and Exec Committee; timely feedback to e-mails; reconsider need for Facebook as little used; suggested opt in /opt out for mail edition of Programme Booklet; option to pay Membership by standing order.

**Q4. Wider U3A Opportunities.** Improve awareness of Regional and London activities by providing more information e.g in Newsletter, or by interested members signing up for e-mail details.

**8. AGM concluded.** Refreshments available.

## Summary of Receipts and Payments for Dulwich & District U3A - Year ending 31 March 2018

	2017/2018		2016/2017	
<u>Receipts</u>	£	£	£	£
Subscriptions	12,758.50		11,094.25	
Diary sales	0.00		31.00	
Gift voucher sales	25.00		25.00	
Xmas lunch deposits	1,580.00		2,008.50	
National theatre trip	113.75		0.00	
Gift Aid	2,174.07		0.00	
Miscellaneous	854.35		298.57	
<b>TOTAL RECEIPTS</b>	<b>17,505.67</b>		<b>13,457.32</b>	
<u>Payments</u>				
Room Hire		621.00		1,006.00
Postage & Stationery		604.40		986.72
Catering		742.97		664.96
Capitation		1,750.00		1,403.50
Magazines		1,083.00		831.10
Gifts & Prizes		240.49		233.55
Equipment		303.02		513.30
Publicity		442.00		467.97
Printing		2,718.44		1,564.58
Diaries		0.00		48.00
National Conference		510.60		468.95
Xmas Lunch		1,721.80		2,275.30
National theatre trip		113.75		0.00
Seed Funding		147.96		65.94
Open Meeting Expenses		120.00		0.00
Sundries		777.73		262.93
<b>TOTAL PAYMENTS</b>		<b>11,897.16</b>		<b>10,792.80</b>
<b>Net of Receipts/Payments</b>	<b>£5,608.51</b>		<b>£2,664.52</b>	
<b>BANK RECONCILIATION</b>				
Opening bank balance as at 01/04/2017	£7,597.57			
add Net of Receipts/Payments	£5,608.51			
add Network balance	£219.36			
Closing bank balance as at 31/03/2018	<b>£13,425.44</b>			

## Chair's Report for 2017/18

DULWICH & DISTRICT U3A has now reached its 4th AGM. We have maintained a degree of continuity each year with a small turnover of committee members, providing sustained leadership, but also some new blood. We are no longer a 'new' organisation, but with nearly 600 members, and 80 Interest Groups, have developed our own way of doing things. D&D U3A is affiliated to The Third Age Trust which celebrated the formation of its 1,000th U3A group last November.

The organisation is led by a dedicated committee which meets monthly to monitor our membership and finances, plan our monthly meetings and events; develop our Interest Groups; plan our newsletters and programme and keep in touch with our local U3A network and London Region U3A.

The range of Interest Groups continues to grow and we are very grateful to all our Convenors who so generously give their time and expertise, organising and hosting our groups. Our Group Coordinators arrange regular Convenors' meetings in order to share good practices, introduce new Convenors and brain-storm ideas for running their groups.

For the first time, all the Convenors were able to meet together in March, thanks to the Trustees of Bell House, in College Road providing us with a location large enough to enable so many of our Convenors to attend. Our Politics Group has also moved its meetings to Bell House, having outgrown Rosebery Lodge, the use of which is kindly donated to us by the Dulwich Society. Bell House will be the location for our Summer Garden Party in July. Watch out for details.

Our Monthly Meetings have attracted good audiences of nearly 100 members on each occasion and we have been able to invite excellent speakers who have held our attention and provoked interesting questions and discussion on a wide variety of topics. This year we also ran two well attended information days on Financial Planning and Hearing Loss, with guest speakers. We are grateful to the Tea Team on each occasion for providing refreshments over which we can socialise. Most of our monthly meetings have taken place in Herne Hill Baptist Church due to its suitable location and size but we continue to look for additional local venues to host our events. We welcome suggestions from members of engaging speakers whom they know.

We mainly keep in touch with members by email, and a Newsletter advertising future events and opportunities is also sent out monthly.

Our D&D U3A Website and Facebook sites are updated regularly and provide essential information about Interest Groups, monthly meetings and other events. Our Programme Booklet which we produced in the Autumn and late Spring this year gives members details of all the Interest Groups on offer. This is always well received, particularly by new members.

New members are invited to a Tea Party shortly after they have joined. They have an opportunity to meet members of the Committee and Convenors and to discuss their interests and which groups they might like to join, or even convene.

We encourage our members to become involved in a variety of events coordinated by our S.E Network of U3As and the London Region. Committee members attend these forums and help to organise Study Days, Shared Learning Projects and the London Summer School, where several of our members have been asked to speak. Members who have been involved in these appreciate the value of extended learning opportunities beyond D&D U3A. Training, organised by the London Region has sought to raise awareness of Active Learning.

As well as reporting on the progress we have made I would like to make some suggestions which we might try out in the future.

- Introduce short or taster courses a few weeks in length.
- Encourage groups to re-start themselves after a given period to bring in new members.
- Develop stronger links with the SE London Network and the London Region in order to broaden our appeal.
- Organise more one-off workshops and information events.

D&D U3A is a member led organisation. Do let us know if you have any other suggestions or ideas for improving what we do, or how we do it.

Liz Day

Chair D&D U3A