

**Minutes of Executive Meeting held online on  
Monday 1 June 2020 at 10.30 am using Zoom video conferencing.**

<p>1.</p> <p>2.</p> <p>3.</p> <p>4.</p> <p>5.</p> <p>6.</p> <p>7.</p> <p>8.</p> <p>9.</p>	<p>ONLINE: Liz Day (LD, Chair), David Beamish (DB), Helen Graham (HG); Joy Harris (JH), Neil Abrahams (NA - Minutes), Roman Bednarz (RB), Rona Black (RoB), Sandra Tait (ST); Susan Elias (SE), Verity Mosenthal (VM)</p> <hr/> <p>MINUTES: CORRECTION. Item 4 Newsletter - AGM date should have read 20 August. MATTERS ARISING: Nil</p> <hr/> <p>SHOWCASE ZOOM EVENT 27<sup>th</sup> May: 100 members logged on and there were about 6 who were unable to enter due to the Zoom limit. There were lots of technical and logistical problems on the day, but members mostly stayed on despite that. Main difficulties: Zoom did not recognise our paid for enhancement causing close downs after 40 minutes. NA has complained to Zoom but the issue is not yet resolved. Pre-recorded music from Zumba and piano did not work well despite rehearsals. There were issues over muting and shared hosting. Too many presentations and over-running required dropping 3 acts. As a first attempt, it was seen to have been a good try out and it was agreed to arrange another similar event on Wednesday 24 June. NA to contact the dropped acts to arrange. After discussion of software providers, it was agreed to continue using Zoom and to aim for capacity of at least 300. NA and RB to follow up.</p> <hr/> <p>FUTURE EVENTS: June - Wednesday 24<sup>th</sup> - Showcase II July - 13<sup>th</sup> or 15<sup>th</sup> TBC - Open Meeting - Carolyn Steel August - Monday 3<sup>rd</sup> - AGM by Zoom September - Monday 14<sup>th</sup> - TBC - Open Meeting - Simon Pearson, Battle of Britain. October - Thursday 1<sup>st</sup> - National U3A Day</p> <hr/> <p>INTEREST GROUP SURVEY / LONDON REGION COORDINATORS SURVEY: Both reports had been circulated. 85 Conveners had replied. This showed about 50 groups were active out of approx 97. The results showed which groups were most affected: music, outdoor, sports, tactile and location groups.</p> <hr/> <p>FUTURE PLANS: AGM. The date will now be Monday 3<sup>rd</sup> August. It was decided that the meeting will be Zoomed to members with reports circulated in advance. This would be communicated to members immediately. This would be followed by an activity e.g. Quiz, guest speaker. To plan the AGM, LD, RB, VM. Issues: How to communicate with non-email users and non-Zoom active members. How to have elections if required. Taking questions. How to cope with more than 100 on Zoom. Conveners are to be asked for a report of their activities and future plans, for an AGM summary report. (NA)</p> <hr/> <p>COFFEE MORNINGS: ST to lead this with technical help from RB. Possibly Tuesday mornings fortnightly. Notice to be sent out asking for names of anyone interested.</p> <hr/> <p>SUBSCRIPTIONS: It was confirmed that there would be no membership subscriptions required for this financial year. It was decided that any new members recruited would not be charged but would be added to the Membership list. They would receive TAM.</p> <hr/> <p>COPYRIGHT: Third Age Trust had issued a guidance document. However, the issues are not straightforward. We should be vigilant not to infringe any copyrights.</p> <hr/> <p>AOB: Demonstration of Zoom assigning Host rights, and Breakout Rooms.</p> <hr/> <p>Video conference meeting ended at 12.30 pm. The next Zoom meeting will be on Monday 22nd June at 10.30 am.</p>	<p>NA RB / NA</p> <p>LD / RB/ VM NA</p> <p>ST / RB</p>
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