

**Minutes of Executive Meeting held online on
Monday 11 May 2020 at 10.30 am using Zoom video conferencing.**

		<u>Actions</u>
1.	<p>ONLINE: Liz Day (LD, Chair), David Beamish (DB), Helen Graham (HG); Joy Harris (JH), Neil Abrahams (NA - Minutes), Roman Bednarz (RB), Rona Black (RoB), Susan Elias (SE), Verity Mosenthal (VM) APOLOGIES: Sandra Tait (ST) MINUTES: The minutes of the previous meeting were agreed. MATTERS ARISING: Nil The Committee sent Sandra their best wishes for a speedy recovery after her operation.</p>	
2.	<p>LONDON REGION: Review of London Region Meetings (Delegates and Co-ordinators) on 24 April. LD had distributed a summary of these meetings. Issues included: Encouraging Interest Groups to use video conferencing technology; Communications; Climate Change; Re-branding of U3A; Online forum for new members; The future shape of U3A. Islington U3A had demonstrated the success of online group meetings. Next London Region Co-ordinators' Meeting on 14 May.</p>	
3.	<p>SHOWCASE ZOOM EVENT, 27th May: (NA) 9 presentations had been offered. The event would be advertised to our members. NA would control the Zoom arrangements with another member. The poster advert had been drafted by Di Deudney and would be slightly amended. A rehearsal had been arranged for the 22 May. Suggested that the number of presentations be reduced.</p>	
4.	<p>NEWSLETTER: The May issue covered: Chair's message. Suspension of Membership fees till further notice. Notice of the provisional AGM date of October 1. Groups' activities. Mary Fyfe's Future Learn course on Forensic Psychology had been taken up by members in Dulwich, Inverness and Wolverhampton. June issue articles required by 28 May.</p>	All
5.	<p>COMMUNICATIONS: RB had sent out a Mailchimp giving a summary of group vacancies, online courses, relevant websites and National U3A links. There had been between up to 18 and 34 'clicks' on each online subject. RB to advise Committee prior to sending out communications to avoid duplication.</p>	RB
6.	<p>CONVENERS' FEEDBACK: The Coordinators had just sent out a questionnaire on activities. 23 replies received with feedback on how their groups were functioning. NA to produce a report for the next meeting.</p>	
7.	<p>TREASURER: VM reported current balance of £24,190. Gift Aid expected £2591. The accounts had gone to George Luck for checking. Barclays had still not responded re the new account. Agreed that Zoom-Plus subscription will continue to be paid. RB reported that Mailchimp now charge £23 per month to have 3 users. It was agreed that this should be paid in order to have a backup to the Secretary.</p>	VM
8.	<p>MEMBERSHIP: Beacon System - JH reported that she had completed 90% of the training exercises. To be decided: when to start the process of changing over. JH to discuss with the steering group.</p>	JH
9.	<p>AOB: Future meetings. LD to contact Simon Pearson, and SE to contact Carolyn Steel to see if they are willing to give a Zoom presentation. Video conference meeting ended at 12.15 pm. The next Zoom meeting will be on Monday 1st June at 10.30 am.</p>	LD SE