

**Dulwich & District U3A Minutes of the Executive Committee Meeting
Monday 10 February 2020 at Liz's home, 10.00 am**

1	<p>Present: Liz Day (LD, Chair), David Beamish (DB), Joy Harris (JH), Neil Abrahams (NA - Minutes), Roman Bednarz (RB), Rona Black (RoB), Sandra Tait (ST), Susan Elias (SE), Verity Mosenthal (VM)</p> <p>Apologies: Helen Graham (HG)</p>	Actions
2	Review Agenda: Agreed	
3	<p>Minutes: Agreed</p> <p>Matters Arising:</p> <ol style="list-style-type: none"> Copyright: DB to investigate U3A's advice and any legal implications. To be done. Calendar supplement: RB to produce a calendar and timetable to supplement the Programme booklet. To be done. Charity Commission: RB had sent a copy of the CIO Constitution to the Charity Commission with details of Trustees. Awaiting their response. 	DB RB
4	<p>Feedback:</p> <p>Monthly Meeting January, Diana Driscoll (142 attendees). Best attendance to date.</p>	
5	<p>Workshop at DPG 9th January, 36 attendees (LD). DPG would consider a study day annually. Results of the DPG questionnaire circulated to relevant Convenors.</p>	
6	<p>Future events:</p> <p>Wednesday 12 February - David Natzler - House of Commons</p> <p>Tuesday 3rd March - New Members' Tea</p> <p>Friday 20 March - Geoff Pick, OBE, Director London Metropolitan Archives on the School Board of London 150 years celebration.</p> <p>W/c 20th April - Carolyn Steel, Architect - 'Sitopia' - How food can change the world.</p> <p>Friday 24 April: London Region Delegates Meeting.</p> <p>18 May - AGM + Speaker: Simon Pearson, 'Battle of Britain'.</p> <p>Wednesday 3 June - National U3A Day</p> <p>Monday 15 June- Open Meeting -"PlantingTrees"</p> <p>Friday 17 July - Garden Party at Bell House 2.00 - 4.00 pm.</p>	
7	<p>Conveners:</p> <p>Thank You Lunch/Meeting: Minutes had been circulated. 64 attendees. Discussed: National U3A Day ideas, Waiting Lists, Special funding ideas, Health & Safety.</p> <p>Location (Plough) was successful and created a sociable environment.</p> <p>Funding: There had been a number of suggestions for special enhancement funding from Conveners, as requested.</p> <p>VR has produced forms for requesting funding and/or seed funding which will be circulated to Conveners with guidance on core funding, enhancement, equitability, receipts.</p>	Co-ords

8	<p>Finance and Membership:</p> <p>Subscriptions: The announcement of the reduced subscription rate will be announced in the March Newsletter. Renewal notices will be sent out in March. It was agreed there would only be 2 rates: £15 and £7.50 for half year or less. The reduction for those with membership of other U3A's would cease.</p> <p>Budget: The projected surplus for year ending 2020 is £26K; 2021: £19K; 2022: £14K; 2023 £10K.</p> <p>Barclays Bank: Visited by VM, LD, RB to open new accounts for D&D U3A CIO.</p> <p>Signatures: It was agreed that financial transactions require any two out of three permissions from the Chair, Treasurer, Secretary, who are currently: Liz Day, Verity Mosenthal, Roman Bednarz. Agreed unanimously.</p> <p>Membership Cards: JH: New membership cards would be printed in yellow.</p> <p>AGM: The current Constitution will be in force until the CIO has been approved by the Charity Commission.</p>	
9	<p>Beacon system:</p> <p>JH reported the workshop was attended by JH, VM, NA. It was recommended that D&D adopt the Beacon system as soon as possible, to avoid any difficulties at the upgrade in June. Agreed unanimously.</p> <p>A steering group was set up of: JH, VM, RB, DB, NA. A Systems Administrator would be required. U3A to be advised of decision. (JH?)</p>	JH?
10	<p>London Region Delegates Meeting on 'New Members': Attended by LD & RB (and Angela Brown, (AB)) to discuss induction of new members and trustees.</p> <p>AB agreed to follow up new members by email.</p> <p>There would be a 'new members' table' at the Open Meetings looked after by ST.</p> <p>New members' Teas are to continue at Rosebery Lodge.</p> <p>London Region Network (Interest Group Conveners) next meeting 24 April.</p>	ST
11	<p>National U3A Day: NA to form sub-committee of Conveners to implement National U3A Day. The purpose of the group will be to help with publicity, plan logistics, locate equipment, arrange venues, help on the day. ST agreed to join.</p> <p>Conveners had come up with a number of suggestions for their Groups' activities.</p> <p>Possible locations being considered: Horniman Pavilion, Rosebery Lodge, Dulwich Picture Gallery, Goose Green, Sainsburys.</p> <p>There will be possible costs e.g. publicity, posters, T-shirts or sashes, equipment.</p>	NA ST
12	<p>Rosebery Lodge: The smoke alarm went off due to steam from a kettle, but no one could switch off the alarm.</p> <p>Will Walpole, Contract and Service Manager for parks and leisure advised LD that Robert Roach will be producing an alarm instruction leaflet. <i>(Not done yet).</i></p> <p>Diana is still chasing Robert Roach about the bannister and fire alarm training.</p>	
13	<p>AOB</p> <p>Newsletter deadline: 25 February. To Include pen portrait of JH.</p> <p>AGM Brochure. Neil agreed to do this.</p>	SE NA
	Meeting closed at 12.45 pm	
	<p>Dates of next meetings:</p> <p>Monday 9 March at Susan's</p> <p>Monday 20 April at Joy's</p>	