

Dulwich & District U3A Minutes of the Executive Committee Meeting

Monday 7 January 2019 at Susan's home - 10.00am

Action

- 1. Present:** Liz Day (LD, chair), Angie Brown (AB), Chris Henry (CH), Diana McInnes (DM), Helen Graham (HG), Joy Harris (JH), Neil Abrahams (NA, Minutes), Roman Bednarz (RB), Susan Elias (SE), Verity Mosenthal (VM).

Apologies: Graham Ashton (GA), Melinda Tenant-Flowers (MTF), Pamela Ruben (PR)

- 2. Review of Planned Agenda:**

- a. Add: Rosebery Lodge (DM)
- b. Add: Communications (RB).

- 3. Corrections to previous minutes:** None

- 4. Matters arising from Minutes of 03/12/18** (not covered by the agenda)

- a. Programme amendment sheet for Booklet in January. NA reported there were only about 3 changes and therefore it was not worth printing an amendment. The committee decided that Monthly Meetings and these changes were sufficiently advertised in Newsletters, emails and announcements at meetings.
- b. Grant of £200 for Open Day (1b). RB reported that this was now being considered by the Third Age Trust subcommittee.
- c. 600th member (3a). This was not done. To be considered for the AGM in May.

- 5. Review of meetings and events:**

- a. Conveners Xmas Meeting and lunch: 50 Conveners attended. Guest speaker from Third Age, Liz Drury, spoke. AB suggested there should be more 'problem solving' in small groups.
- b. Quiz: Very successful. To consider moving to earlier in December.
- c. Brixton Prison: CH reported they had met the staff of the prison and will be meeting again on 15 January.
- d. Teas: (AB) Next scheduled Teas on Thursday 17 January and Wednesday 27 March. Location either Rosebery Lodge or Francis Peek tbc.
- e. London Region - meeting on 'Volunteers' on 25 January. London delegates on 26 April.

AB

- 6. Open Meetings:**

- a. Monday 14 January - David Beamish (House of Lords)
- b. Wednesday 13 February - Christopher Woodwarde (Garden Museum)
- c. Wednesday 13 March - Alastair & Patricia MacDonald (Phychiatrist & Psychotherapist)
- d. Wednesday 24 April - Esther Cheo Ying/Samson (Red China)
- e. Monday 20 May AGM - Daniel Raven-Ellinson (National Park City, London) - date and location to be confirmed - followed by AGM.
- f. July - Bell House (?)

LD

LD

All

To consider alternative venues and alternative days e.g. Carnegie Library, Bel-Air, JAGS.

- 7. Future Meetings:**

- a. **Lewisham Festival of Ageing** (3 weeks in September 2019). NA had registered D&D's Expression of Interest with Lewisham (Katherine McMahaon), and had contacted Sue Mead of SE London U3A to consider a joint activity.

<p>b. Social Prescribing. HG had contacted a Southwark senior practise manager but as there was no procedure in place or list of volunteer organisation this could not be actioned at present.</p>	Action
<p>8. Rosebery Lodge: The RL lease with the Sydenham Society expires in May 2019. The lease is currently £5000 for 5 years. Southwark officers are reviewing possible future arrangements. D&D has 11 groups using RL plus new members' Teas and uses approx. 20 slots across 5 days. DM to keep committee informed.</p>	
<p>9. Treasurer's Report:</p>	
<p>a. There was a surplus from the Xmas Lunch of £83.50. Refunds or partial refunds would be given to members who did not turn up due to illness.</p>	VM & HG
<p>b. Charity Commission: Accounts have been uploaded but still requires Trustees to be added AB, VM, GA.</p>	VM
<p>c. Barclays Bank additional detail are required.</p>	VM
<p>d. Francis Peek. No invoice received for 17 January.</p>	
<p>e. New membership subscription rates. This would be advised to members at the beginning of March; announced at the February Open Meeting; and in the March newsletter.</p>	VM +
<p>f. Total Bank balances £21,615.</p>	
<p>10. Membership Report: The membership cards will need to be renewed in April. JH is looking at alternatives to writing out each card and collating them for 700 members. An updated mailing list is being prepared for central office for TAM magazine.</p>	JH
<p>11. Communications: RB is now using MailChimp which allows the entire membership to be contacted simultaneously and feedback on responses.</p>	
<p>12. Sub-Committees:</p>	
<p>a. Survey: 180 members responded. The information will be looked at by the Coordinators to see what action can be taken to improve waiting lists.</p>	Co-ords.
<p>b. Policy sub-committee (DM) met in December and is reviewing: Constitution, Complaints, Grievances, Disciplinary, Privacy, GDPR, Health & Welfare, Code of Conduct, Governance.</p>	
<p>c. Newsletter (SE) articles by 25 January. Profile of VM.</p>	
<p>d. Complaints sub-committee: CH reported on that they had concluded their findings and outcomes and that an appeal had been lodged. A separate sub-committee was required to hear the appeal.</p>	

Meeting closed at 12.40 pm.

The next meeting will be held on **Monday 4th February at Angela's home.**

The following meeting will be held on Monday 4th March.