

**MINUTES OF THE DUKERIES THIRD AGE COMMITTEE MEETING ON MONDAY, 9TH
NOVEMBER 2020, BY ZOOM**

PRESENT:	
Leslye Henstock	Chair of Dukeries U3A Establishing DU3A Virtual World on Zoom
Pam Hardwick	Group Secretary/Assisting Chair Links with Regional/National U3A and local community
Richard Titmuss	Treasurer
Ann Street	Co-ordinator of Guest Speakers Marketing and Communications in local press
Nick Mason	IT and Zoom Advisor
John Harris	Newsletter Editor
Marie Bartle	Membership Manager Contact for members' wellbeing
Christine Yates	Co-ordinator of Group Activities
Margaret Titmuss	Catering Manager and Health & Safety
Valerie Saunders	Minuting Secretary at meetings

1. INTRODUCTION

Leslye welcomed the Committee members to the meeting and thanked everyone for their efforts since the last Committee Meeting.

There were no alterations to the Minutes from 12th October 2020. Christine proposed that the Minutes be accepted and John seconded. Leslye signed the Minutes as correct.

2. MEMBERSHIP

Marie reported that we now have 101 paid-up members which includes 8 Associate Members. There are also two members who have said they will be sending cheques.

Marie reported that there are now five current members who do not have email.

Marie said that the Group leaders should be contacted so that their lists of members could be cross-referenced with Marie's list. It was agreed that the clarification of the lists could be left until the New Year.

Marie also raised the question of the membership of John Lovell who is the tutor for the Water Colour Group. His membership has always been paid from subscriptions of members of that Group. Leslye suggested that Marie contact John Lovell and ascertain whether the Water Colour Group that he is tutoring will still come under the auspices of the Dukeries Third Age U3A, in which case his membership will still be paid.

Leslye reported that at a recent regional meeting, it was suggested that a telephone tree might be designed for members without email. This would involve a weekly friendship telephone call. Christine, Pam, Marie and Leslye agreed to take part in this and determine how it should be organised.

3. AGM

Leslye raised the question of whether the Annual General Meeting, which took place on the 19th October 2020, could be accepted as the official AGM, given that members were only given 20 days' notice of the date of the AGM instead of the 21 days laid down in the constitution. A vote was taken at the AGM, with the required number of members present. It was unanimously agreed that the validity of the AGM be accepted. In view of this, the Committee agreed that the Minutes for the AGM were valid. Christine proposed that the Minutes be accepted, John seconded and Leslye signed the Minutes as correct.

4. BRANDING AND REGIONAL MEETINGS

Pam attended the combined Notts Network Committee Meeting and AGM held on Zoom on 21st October 2020. She has distributed copies of the Minutes for those meetings to the Committee.

Pam has also received a short video from Paul Martinez of Notts Network on Zoom/YouTube development for interest groups and distributed this to the Committee.

Pam, Leslye, Ann and Val attended the Notts Network Conference on Zoom on the 28th October which had four speakers talking about a number of topics including:

- Going Forward Together including encouraging members to embrace technology
- New Branding
- Data Management Package
- Learning Hub
- U3A Day on 2nd June 2021
- Development Plan
- Trust U3A Website
- Network Links
- Diversity and Inclusiveness
- Recruitment

A recording of the conference has been made available to those U3As attending.

Leslye commented that it was important to be as diverse as possible and asked whether images which appeared in the Newsletter could be more diverse.

It was also agreed that we would look at publicity leaflets in the New Year. Marie suggested that Age Concern could be a point of contact to forge better links with the local community.

Leslye also put forward the idea of members of the Committee having a Dukeries email address instead of using their private ones. This will be considered again in the future.

Ann asked about branding on our website. She commented that the Dukeries website is very basic compared to some U3As she had looked at, such as Southwell. John commented that ours is a basic package provided by Head Office and that Southwell had probably either developed their own or paid a company to do it for them.

It was agreed that Ann would contact Andrew Young about changes to the website. John said that he would help with any changes required to images on the website.

5. TREASURER'S REPORT

Richard had previously sent out copies of the Accounts for October 2020 to members of the Committee.

He reported that he had received £1822 in subscriptions so far.

He also asked that the position of Treasurer be advertised in the Newsletter each month as his tenure as Treasurer finishes on the 31st March 2021.

John enquired whether Richard had heard anything about the Copyright Licence that the Dukeries has applied for. Richard said he would follow this up.

Leslye asked Richard whether the amount of £108.00 in the History Group Fund could now be transferred to the Dukeries Current Account as this group has now been defunct for some time. Richard said that this could be done at the end of the financial year on 31st March 2021.

Ann asked the question as to whether the Dukeries could benefit from Gift Aid on members' subscriptions. Richard said that he would investigate the possibility.

6. IDEAS FOR DECEMBER/CHRISTMAS

Leslye and Pam suggested that it would be a nice idea to send Christmas cards to members signed by the whole Committee. Pam has kindly offered to donate Christmas cards from the Air Ambulance Service and Richard said that postage could be taken out of funds. The Committee were in agreement that this was a good idea. Leslye and Pam will get together and organise this

Leslye suggested that we ask members at the Members' Meeting on Monday if they had any ideas or preferences for future Members' meetings such as Guest speakers, etc.

She would also like to offer members two Zoom presentations per week during December.

Leslye also asked if anyone had any ideas for a Christmas Party on Zoom such as Fancy Dress. She asked whether we could bring forward next month's Committee meeting to Monday, 7th December, in order to pool ideas about the above.

7. DATE OF NEXT COMMITTEE MEETING

7th December 2020