

**MINUTES OF THE DUKERIES 3RD AGE COMMITTEE MEETING  
MONDAY 13 JULY 2020 AT 2PM VIA ZOOM**

PRESENT:	Marie Bartle (Membership Secretary)
Sheila Reed (Chair)	Leslye Henstock (Deputy Chair)
Pam Hardwick (Secretary)	Ann Street (Speaker Finder)
Christine Yates (Group Co-ordinator)	

**1. APOLOGIES**

Apologies were accepted from Richard Titmuss (Treasurer) and Margaret Titmuss (Refreshments). Unfortunately Val Saunders (Minute Taker) had problems signing in to the meeting..

**2. SHEILA (CHAIR)**

On 9 July 2020 Sheila received Jubilee Hall's risk assessment and procedures regarding covid 19 which she passed on to the committee members. Since then, Jubilee Hall has advised of an update which Sheila is still to receive. She was also awaiting a response from Head Office about how we can hold an AGM, possibly by email or by Zoom etc. Leslye, Pam and Val will be attending a large meeting online tutorial on 17 July 2020. They could get some answers then from Head Office about AGM queries. Sheila was concerned that subs would have to be paid to Head Office, when no member subscriptions had been received. Marie advised that yearly subs to Head Office were paid in March so we should not have to pay again until 2021. Sheila may call another committee meeting before the next one is due, to discuss how to proceed with the AGM after the online tutorial.

With regards to our monthly members' meetings, the committee felt that many members would be uneasy about gathering in a large group, even outside. Government guidelines for those over 70 and/or shielding are due to be updated at the beginning of August. Currently the Hall is not suitable for us to use. Concerns raised included the toilet facilities having to have a person designated to sanitise (Jubilee Hall requirement), the size of the gathering, the possibility that masks might have to be worn, the unsuitability of the kitchen and having to bring your own refreshments/chair.

Sheila has given John Harris a card and wine as a thank you for the work he has done on our newsletter. She has also sent a get well card to Linda Bond.

**3. LESLYE (DEPUTY CHAIR)**

Leslye reiterated what a great job John Harris was doing with our newsletter 'Staying Connected'. Unfortunately he had not had much feedback. However Marie noted that when she was ringing members she asked if they had been receiving the newsletter and they said they had and were enjoying it. Leslye suggested we should survey the members to ask about the best way forward for the Dukeries U3A. Sheila will put a survey together and send it to the committee to consider.

Leslye thought she could arrange some small social meetings outside, perhaps in a park, for members, as she has not been able to arrange any outings. Sheila thought there could be problems with this regarding toilet facilities, transport and the weather.

#### 4. RICHARD (TREASURER)

Richard had emailed the monthly report to members before the meeting. He asked for a decision on whether the Dukeries U3A signs up to online banking. This was agreed by the committee and Pam will advise him of this. In his email Richard expressed his opinion that the members should be approached for their views on restarting meetings, but that they should see the Jubilee Hall risk assessment and procedures before they decide. Richard also had reservations about the standard of cleanliness at Jubilee Hall. Regarding the AGM he was waiting to see if using emails would work. Richard also recorded his thanks to John and his team for the fantastic job with the newsletter.

#### 5. MARIE (MEMBERSHIP SECRETARY)

Marie suggested holding our next committee meeting outside, following social distancing, to make it easier to converse. Perhaps Richard and Margaret would feel happy with attending such a meeting. Marie had also used Houseparty, the online meeting facility, and did not have a problem with it. Whilst ringing round Marie spoke to a member who had been ill and was currently self isolating after her treatment had finished. This member would be happy to receive an occasional call from U3A. Marie gave her details to Christine to call her. Marie confirmed that she had rung everybody on her list and there were only 4 people who hadn't got an internet address.

#### 6. CHRISTINE (GROUP CO-ORDINATOR)

There are 2 groups currently meeting outside using social distance rules, Art and Pathfinders Walking Group. No other groups are meeting. Art is meeting in Andrew Young's garden which has suitable facilities. Andrew has offered to help set up a virtual AGM if needed. Cynthia has offered to hold the Sewing Group in her garden and is awaiting a response.

#### 7. PAM (SECRETARY)

As well as the Head Office tutorial on 17 July 2020, Pam will also attend the online Notts Network meeting on 29 July 2020 and report back to the committee.

#### 8. ANN (SPEAKER FINDER)

Ann checked that she should cancel September and October speakers. She can get a speaker for those months at short notice if the country is back to normal by then.

#### 9. VAL (MINUTE SECRETARY)

Unfortunately Val was unable to take part in the meeting owing to technical problems. Val is therefore asked to email her suggestions to the committee so we can discuss them next time.

#### 10. MARGARET (REFRESHMENTS)

Margaret sent an email with her comments regarding the Jubilee Hall. She was concerned about the cleanliness of the Hall and the problems with sharing of equipment, social distancing in the kitchen and for the members at a meeting and the ventilation of the Hall. Margaret also asked about group insurance in case of coronavirus, which is mentioned in the Jubilee Hall information.

#### 11. NEXT MEETING

To be advised.