

Duckeries U3a Committee Meeting 13th February 2023

Present

Leslye Henstock – chair

Barbara Baglee – secretary

Barry Callieu – deputy chair/treasurer

Pam Hardwick – charity donations coordinator

John Harris – newsletter editor

Kevin Malloy – committee member

Ann Street – speaker finder and publicity

Apologies

Chris Neighbour, Wendy Neighbour, Jane Young

Minutes of the last meeting, proposed by Ann Street, seconded by Pam Hardwick. Signed by Leslye Henstock.

Matters Arising – Laptops, Rob Young (Jane's brother) has agreed to set them up.

1 Notts Network. A reminder on Health and Safety. Room set up- ensure there is space of users of wheelchairs and walking frames to move around. No blocked fire doors, plastic gloves for serving food. People with reduced sight and hearing to sit at the front.

Our insurance policy has been renewed.

2 Ambleside. A meeting was held with Leslye, Christine Yates and Vanessa from Newark and Sherwood Council. There is a

standard layout for tables. Everything in the kitchen is to be washed up and no food left.

3 Monthly meeting. We may need to purchase some more badge covers. Pam needs help with the Bring and buy, storage and help to load and unload car. Leftovers to go to a charity shop. We have a steady influx of new members largely thanks to Ann's excellent publicity. We need a new refreshment list for the next 6 months.

4 Beetle Drive. Leslye has planned and prepared the Beetle Drive. John will send out an email to members. Raffle prizes are needed. There will be a subsidised price of £8 for members, guests will be charged £12. The room hire will be paid from the social fund.

5 Open Day and membership renewal. We will need 1 table for new members and 1 for renewing members. Wendy, Chris and Barry, members renewal. Jane to liaise with activity groups. 12.45 to 3.30. 12pm set up. Refreshments will be served through the afternoon.

6 AGM May 15th. Presentation of members activities, presentation of accounts. Sing a long led by John Bambury.

7 Right Royal Knees Up. May 8th. Food by Culinary Delights. Bangers and Mash, cornflake pudding or apple crumble and custard. They are charging £9.95 per head. The Henry Thomas Blues Band will cost £500. There will also be games. Dress will be royal and there will be prizes. Set up at 4, doors open 4.30. Games before food. The band will play at 6.30 and 7.45. We should finish around 8.30 pm.

8 Roles of committee members. Kevin has offered to help Ann with publicity. Ann wants to reduce her role and would like someone to take over as speaker finder. We also need a refreshment leader and I.T. support.

9Funding. There is still £140 left of the £1000 funding we received although we still need to pay set up fees for the laptops. We also need to know where to send the receipts.

10 Treasurers report. Barry has taken part in a zoom meeting for treasurers. He has completed the report for The Charity Commission. Capitation fees are under dispute at the moment so we are unsure how much they will be. The All-Sorts Group are collecting money for several trips and really need a separate trip account. The Bridge group need to reduce the money in their account. Leslye will speak to John.

The Jubilee Hall invoices are now up to date. Thanks to Barry for stepping in as treasurer and sorting things out so well.

11 Newsletter. There were quite a few errors in spelling, punctuation and capital letters in the last newsletter. Group leaders will be asked to check carefully before sending to John. The strap line for the newsletter is, 'Run for the members by the members.'

12 Ann. The R.S.P.B. have sent a copy of the heart trail quiz to go around the forest. There are a couple of possible dates for the court visit which will be in Nottingham. It will be for a maximum of 16 people split into 2 groups. The date will most likely be April 26th. Ann would like to purchase a small feather

banner at a cost of £115 + vat. This was deferred to the next meeting.

13 A.O.B. Barbara mention that when all 3 committee members who have access to members contact details were away at the same time, should there have been an emergency we had no way of contacting members. This was noted.

The meeting closed at 3.55pm.