

**MINUTES OF THE DUKERIES THIRD AGE GROUP COMMITTEE MEETING ON MONDAY, 6TH
SEPTEMBER 2021, BY ZOOM**

PRESENT:	
Leslye Henstock	Chair
Pam Hardwick	Group Secretary/Deputy Chair
Marie Bartle	Greeter at Meetings/Members' Liaison
Ann Street	Co-ordinator of Guest Speakers Marketing, Advertising and Website
Nick Mason	IT and Zoom Advisor
John Harris	Newsletter Editor
Christine Yates	Co-ordinator of Group Activities
Valerie Saunders	Minuting Secretary at meetings

1. INTRODUCTION

Leslye welcomed everyone to the Meeting and apologies were accepted from Chris, Wendy and Jane.

There were no alterations to the minutes of the Committee Meeting on 9th August. Marie proposed that the minutes be accepted, Pam seconded and Leslye signed the minutes as correct.

2. OPEN DAY – FINAL ARRANGEMENTS

See notes at the end of the Minutes made by Leslye.

3. BRANDING/PUBLICITY/MARKETING/SPEAKER INFORMATION

Publicity

Ann reported that she had visited a number of shops in Edwinstowe but none were willing to display Du3a posters in their windows. She did, however, leave some leaflets at the shops.

Ann has posted a piece on the Edwinstowe Facebook page about the Du3a Day and received some "likes". She has tried to join the Ollerton Facebook page but has had no response.

Ann reported that she had researched the type of products National U3A had for sale in their branding shop as Du3a require some flags on poles that would go in the ground. Although the flags to buy were too expensive, it was possible to download a pdf version of the design and then ask for quotes from local printers.

Ann asked whether Du3a will continue to charge a fee of £1.00 to visitors to the Members' Meetings. Leslye asked the Committee whether this should continue and the general view was that it should remain as most U3As have a similar charge.

Speakers for Members' Meetings

Ann reported that she is starting to work on Speakers for next year and would welcome any suggestions on topics from the Committee and the membership. She asked whether a speaker was required for March next year as Du3a has usually had a "Show and Tell" type meeting in March. Leslye suggested that it would be nice to get speakers from the Community. Andy Oxnard (Community Group Co-ordinator for Newark and District Council) has already offered to give a talk on fire and safety in the home and his associate, Niamh, has offered to do a presentation on keeping mobile.

Leslye gave a vote of thanks to Ann for all the work she has done on marketing, communication and finding speakers.

4. APPLYING FOR GRANTS

Leslye reported that we have now received £1,100 in grant money and she and Nick will start to look for a laptop and software suitable to the needs of Du3a. Pam has offered to donate a carrying case for a laptop

Leslye will ask Wendy and Chris, when they return from holiday, to kindly monitor what we have to do to justify the monies received in grants, including the percentage spent on advertising, so that we can report back to the charities involved.

5. TREASURER'S REPORT

Chris had previously sent out copies of the August Accounts to the Committee. The Current Account balance is £3703.53 and the Social Account £1206.57. Total Expenditure was £50.00. There were no questions from the Committee.

DATE OF NEXT COMMITTEE MEETING 11TH OCTOBER 2021