

Dukeries U3a Committee Meeting 18th September 2023

Present

Barry Callieu – treasurer/deputy chair

Barbara Baglee – secretary

Pam Hardwick – charity co-ordinator

John Harris – newsletter editor

Chris Neighbour – committee member

Wendy Neighbour – Membership coordinator

Ann Street – Speaker finder/website editor/publicity

Jane Young –group coordinator

Apologies

Leslye Henstock, Maria and Kevin Mulloy.

Approval of the minutes of the last meeting held in abeyance at the request of Leslye. Barbara explained that a draft copy of the minutes is sent to the chair for approval. Any amendments are then made, and the final copy sent to committee members. The time for committee members to raise any issues with the minutes would be at the next meeting under matters arising. Barry has an appointment and will join us later; therefore, the order of the agenda was changed so that financial matters come last

1 Groups

Jane had little to report except Georgina Batty is now leading the bridge group.

2 Members

We now have 137 full members, 4 associate members and 1 honorary member. Wendy suggested that we consider an open day next September as this has helped to increase the membership before.

From 1st September half year membership will be £12 for full membership and £6 for associate members.

3 Funding

We are still waiting to hear if our application for lottery funding has been approved. We should hear by September 23rd.

4 Air Ambulance

We raised £248.01 at the garden party. This brings the total raised to date to £4735.31.

5 Members meeting

Barbara has agreed to do the welcome and notices. Ann will introduce the speaker. Leslye has arranged refreshments and Barbara will join Chris and Wendy as a greeter. The speaker is Andy Smart, he will begin at 1.45pm.

6 Future Events

There will be a presentation on the Work of Marie Curie Charity at Ambleside on Friday October 13th.

The Quiz night will take place on Friday 24th November. Tickets will be £10 for members and £11 for non-members.

The North Notts Network Event is on June 12 2024. We have been asked if we can provide any entertainment. At this point we are not sure. We have also been asked to provide a prize costing about £5. We have agreed to this.

7 Adoption of policies and procedures.

The following policies and procedures were reviewed;

Code of Conduct

Complaints Procedure

Disciplinary Procedure

Safeguarding Policy.

All were reviewed and approved. All members present signed the dated the documents. Wendy will keep them in a file. The website will include a link to them.

It was agreed that all policies and procedures will be on a regular review cycle.

8 Finance

Barry reported that Capitation has now been paid.

The writer's group have requested a loan of £100 towards the cost of their next publication. To be repaid from sales with any excess going to Air Ambulance

Proposed by Jane Young and Seconded by Wendy Neighbour. Carried unanimously.

9 A.O.B

Barbara informed the committee that she wished to stand down as secretary. She agreed to do the minutes but for health reasons has been unable to fulfil the role fully. This has put an additional burden on Leslye and in some cases has been misunderstood. Leslye is to be commended for carrying the role so well and without complaint. However, Barbara feels it would be unfair to pass that dual role to a new chair and asked the committee to advertise for a new secretary as soon as possible. Barbara indicated that she would like to remain on the committee.

Chris asked that the committees thanks to Barbara be recorded.

An advertisement for secretary will be placed in the next newsletter.

The next committee meeting will take place at Maypole community Centre Wellow on 9th October.

John Harris was thanked for his hospitality today.

The meeting closed at 11.55