

## Droitwich Spa u3a Risk Assessment

**Date of Assessment:** -/-/2021

**Revision date:** N/A

**Group:** Digital Photography Group

**Day/am or pm:** 2<sup>nd</sup> & 4<sup>th</sup> Tuesday mornings

**Meets:** Outdoors with coffee break in a cafe

**Nature/description of activity:**

To photograph the Salwarpe wildflower meadow.

**General Advice:**

- 1) Consider any current Government and Public Health guidance in relation to the location
- 2) Consider whether the activity involves the sharing of any equipment or space
- 3) Where possible inspect the area prior to starting the activity
- 4) Consider the general hazards related to this type of activity
- 5) Record outcomes in writing prior to the activity and share with participants**

Hazards/Dangers	Potential Risk	Control Measure
Scaling Style	Falling/slipping from style	Hold post for balance and step down with care. N.B. The drive to Salwarpe Court is private land.
Slippery/wet surfaces	Slips/strains	Take care if grass is wet
Uneven surfaces	Trips and falls	Take care on uneven surfaces, beware of differences when stepping onto drive and slight camber on driveway
Crowded spaces Meadow is a popular feature and can get crowded	Catching Covid	Avoid: Bottlenecks/creating bottlenecks – step aside for others to pass or retrace steps to less congested areas
Handling equipment	Catching Covid	Avoid: Handling others equipment unless in their bubble, and hand sanitise after touching any equipment View photos on camera screen at a distance
Visiting cafe	Trips/falls	Be aware of any steps, changes of surfaces
	Catching Covid	Members should observe social distancing rules in place at any venue, wear face masks if required, no more than 6 persons to a table.

**Signed by the Group Leader:** *Alan Meyrick*

**Name of Group Leader:** Alan Meyrick