

**Diss U3A**  
**Annual General Meeting**  
**held on 7<sup>th</sup> April 2022 at 10 am**

**Present:** Tony Callender (Chairman), Pat Cooper (co-opted Treasurer), Lynda Brooks (Secretary), June Shepherd (co-opted Publicity Secretary), Lesley Morris (Membership Secretary), Duncan Livingstone (co-opted Groups Coordinator), Barry Davies (Health & Safety Officer) and 50+ Members of Diss U3A, which established we had a quorum present.

**1. Welcome**

The Chairman opened the meeting at 10 am (with emergency procedures etc) welcomed everyone and thanked them for attending earlier than normal. There were apologies from the Vice Chairman and the Programme Secretary. He introduced Duncan Livingstone (co-opted Groups Coordinator) to speak about the various groups currently available, some just starting up (including Writing; Exploring Graveyards; Folk Music), some in need of a group leader (including Scrabble; Jazz Appreciation).

**2. Minutes of AGM of 5 March 2020**

The minutes of the above AGM had previously been circulated by email together with the agenda for this meeting. Adoption of the minutes was proposed by Pat Cooper and seconded by Barry Davies. The adoption and signature of the AGM Minutes were duly passed unanimously by the membership. They were signed by the Chairman.

**3. Annual Report of the Trustees** – previously tabled and read by the Chairman of the Executive Committee.

**4. Treasurer's Report and Accounts for 2021**

Copies of the summary of accounts for 2020 and 2021 were made available at the meeting. The Treasurer delivered a report explaining that the 2021 deficit was the result of no subscriptions being levied in that year while costs and speakers' fees still had to be covered. She also outlined the closure of the Social Account and the transfer of the balance to the current account. A query was raised concerning the 2020 surplus figure not tallying with the Income and Expenditure figures. The Treasurer explained that this was a quirk of the Beacon administrative system and agreed to include a rider on future accounts to explain this.

Acceptance of the accounts was proposed by Tony Callender and seconded by June Shepherd. It was then agreed unanimously by a show of hands that the financial report as presented be accepted.

**5. Examiner of the Accounts**

In his absence, David Siderfin was thanked for completing an audit of the 2020 and 2021 accounts. He has indicated his wish to hand over this task and the Chairman encouraged anyone with relevant skills to come forward to fulfil this role next year.

## **6. Election of Officers and Members of the Executive Committee**

The Chairman (Tony Callender) and the Vice Chairman (Fanny Grey) have both agreed to stand for one further year. This arrangement was proposed by Barry Davies and seconded by Carol Nutt and passed *nem con*.

The Secretary (Lynda Brooks), the Membership Secretary (Lesley Morris) and the Health & Safety Officer (Barry Davies) continue in their current roles.

The Chairman was able to confirm that fully supported nominations had been received before this AGM for the three vacant positions:

Treasurer – Pat Cooper  
Publicity Secretary – June Shepherd  
Groups Coordinator – Duncan Livingstone

Each of these nominations was unanimously agreed by the membership.

Retiring officers were thanked for their contribution to Diss U3A.

## **7. Close of meeting**

The meeting closed at 10.27 am.

The members of the Executive Committee wish to thank all those who attended and played their part in the proceedings.

APPROVED/SIGNED: Tony Callender

DATE: 6<sup>th</sup> April 2023