



U3A Crouch Valley  
29 Benbow Drive  
South Woodham Ferrers  
Chelmsford  
Essex CM3 5FP

Dear Jan Talikowski,

21 June 2016

**Re: Neighbourhood Plan Steering Group**

The Government has given local communities new powers to produce a Neighbourhood Plan, setting priorities for the development, infrastructure and use of land in a parish or local area.

Chelmsford City Council is producing a Local Plan, a planning strategy for Chelmsford's future. South Woodham Ferrers are looking to produce a Neighbourhood Plan as part of this. Although the Neighbourhood Plan cannot promote less housing and economic growth than envisaged in Chelmsford City Council's Local Plan, it will give local people greater influence over the plans and policies that affect their area.

The Town Council agreed that we should do a neighbourhood plan covering our whole parish area, which will be required to replace our current "Plan for South Woodham Ferrers" by 2021. This will allow the community to have a say in the rules governing planning up to 2036.

The Town Council will be setting up a Steering Group made up of volunteers from the local community and others with an interest in the future of South Woodham Ferrers. At this time we would like to make a call for any nominations for the Steering Group and indeed anybody who would like to put themselves forward. Although not everyone can be a member of the small Steering Group, sub-groups will be formed to advise them on specific issues, so all volunteers will be included in the Neighbourhood Plan process.

More details can be found on our website; [plan2021.southwoodhamferrerstc.gov.uk](http://plan2021.southwoodhamferrerstc.gov.uk).

We are hoping to gather interested parties as soon as possible and therefore ask that if you would like to make a nomination, please contact us by Monday 4 July 2016 on 01245 429445 or by email to [nplan@southwoodhamferrerstc.gov.uk](mailto:nplan@southwoodhamferrerstc.gov.uk).

If you or your members have any further queries, please do not hesitate to contact me.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'Debbie Edwards'.

Debbie Edwards  
*Neighbourhood Plan Co-ordinator*

**South Woodham Ferrers Neighbourhood Plan**  
Champions Manor Hall, Hullbridge Road, South Woodham Ferrers, Essex CM3 5LJ  
[nplan@southwoodhamferrerstc.gov.uk](mailto:nplan@southwoodhamferrerstc.gov.uk) | 01245 321817 | [plan2021.southwoodhamferrerstc.gov.uk](http://plan2021.southwoodhamferrerstc.gov.uk)