

Points for Future AGMs following November 2022 AGM

As agreed by the Committee Members 22nd November 2022.

These are a combination of trustees' own thoughts plus views expressed to them by members:

What worked well

- Setting up an AGM 2022 web-site page with all the key documents. This had over 500 hits from the start of September. Very few of the paper copies of the supporting documents made available at the meeting were taken.
- About 30 more members attended than did last year
- The quality of the cakes
- Nobody challenged the exclusion from the agenda of the appointment of the external examiners

What we should improve for next year

Most feedback concerned not being able to properly see and/or hear Trustees and/or members asking questions.

- More effective usage of microphones. In particular:
 - Use of a "roving" microphone when members ask questions from the floor, with somebody appointed to take it from person to person,
 - Committee members to avoid muttering to their colleagues whilst wearing their microphones
- Trustees to either be based on the stage or to stand up when introduced and speaking so that members can see them
- Although members did say who they were when they asked questions those sitting behind then could not see their face – should members from the floor who have significant points to make come to the front so that everybody see them properly?
- It would help members to understand exactly what is being asked if the relevant Trustee repeated it clearly, elucidating where necessary
- There were not enough chairs, suggesting that the hall's official capacity was exceeded
- Remember to announce where the safety exits were
- The number of people staying to listen to the folk singing was disappointing.

Secretary, 18th November