

## CRAWLEY U3A

### Notes of committee meeting held on 19th October 2021

#### Saint Paul's Northgate

**Attending:** George Redgrave, Jim McGough , Phil Light, Ann and Stewart Sole, Peter Beckley.

**Apologies:** Alan Pay, Jan Morris.

- **Minutes of previous meeting.** The minutes of the 29th of September meeting were agreed.
- **Matters arising.**

**Short Matt Bowls:** Further details regarding an invoice were still awaited from Max Woodward.

**West Sussex Cluster:** Further details are still awaited.

**Development:** Both George Redgrave and Stewart Sole had visited the group described as “chaotic” Whilst not tightly controlled, the relaxed informality and jollity had seemed to be enjoyed by the majority of the group. It was therefore agreed that no further action was necessary at this stage. Peter undertook to feedback to Isabel Baker.

**Action: Peter**

**Stationery:** Quotes had now been received from Jan for stickers and pre-printed envelopes. Ann confirmed there were sufficient supplies for the present. It was thought by the committee to be an achievable cost.

**Sharing responsibilities:** A volunteer for welfare support had come forward (Brenda Ashenden). This did not require a formal nomination.

Ann said the need to encourage members to take active roles in running the organisation was becoming increasingly critical and this was endorsed by both George and Jim.

Ann suggested forming “teams “where individuals could share responsibilities and cover roles when necessary. This would make tasks less onerous and intimidating .It was agreed this should be dealt with by the new committee.

**Action: Phil to pass on**

**Attendance record sheet:** There was a discussion concerning the current attendance sheets in use by Group Leaders and their importance to the accounting system. Jim suggested the questions of uniformity/accuracy/availability should all be considered. It was agreed that things should remain as they were a present but that the new treasurer should decide on any new format

**Action: Phil to pass on to the new treasurer.**

- **The AGM**

**Accounts** It was agreed that ,once signed off by the auditors, the accounts would be passed to the AGM and, finally, signed off by George and Phil.

**Organisation** It was agreed that the AGM would take place first, followed by entertainment by the ukulele group and tea.

**Papers:** Ann confirmed the AGM agenda and report had been sent out

**Refreshments:** Peter agreed to alert the Friary to the requirement for tea and biscuits.:

**Action Peter**

**Nominations** The committee were informed that thee necessary nominees for appointments were in place.

**Constitution** With several committee members due to retire shortly it was considered that this could be considered over the next year by the new committee following the AGM.

- **AOB.**

**Cheque payments:** Phil confirmed a new stamp had been purchased for the “Crawley Membership Account“

**Speakers:** A new speaker “The Bluebell Girl” was suggested. Ann suggested improved funding for speakers in general should be considered and Jim agreed guidelines should be considered.. Phil suggested this should be reviewed by the new committee.

**Action: Phil to pass on**

**New enquiry:** Peter advised the meeting that an enquiry about Crawley u3a had been made via Alan Pay from a person with hairdressing and allied skills. Peter to find out whether the query was for membership or contributory reasons.

**Action: Peter**

**Access for all:** The difficulty of some members physically getting to meetings was brought up.. The problem of giving lifts concerning insurance and safety issues was discussed briefly. It was agreed this should be reviewed by the new committee.

**Action: Phil to pass on**

**The meeting finished at 17.30**

**Date of next meeting**

Tuesday, 30 November 2021