

CRAWLEY U3A

Note of a Committee Meeting held by Zoom

7th January 2021

Attending: George Redgrave, Phil Light, Alan Pay, Jean Elmer, Peter Beckley, Ann and Stewart Sole, Janet Morris

1. The minutes of the previous meetings were agreed. Maureen had agreed to be nominated for the role of President

2. **AGM**
 - a. Alan is preparing the Annual Report to primarily cover the membership year from August 2019 to July 2020. There would also be a reference to recent events. Jan would provide a list to Peter of groups using Zoom.
 - b. **Attendance/quorum**
 - i. A quorum of 10% is needed for decisions at the AGM. If this is not reached, a further meeting will need to be held.
 - ii. Members will be required to book a place in advance. If numbers are approaching the maximum permissible (99) we will investigate obtaining an extended license. Committee members will be automatically allocated a place.
 - c. The accounts are signed and ready.
 - d. George's report is still outstanding
 - e. Only 2 nominations had been received. George would ask for nominations at this week's meeting. As a last resort a bulk nomination could be requested at the AGM.
 - f. We still need an Events Coordinator. George would mention this again this week.
 - g. **Alignment of Year ends.** It was agreed that a resolution be put to the AGM to align all year ends (finance, membership and groups) to 31st August, starting this year.
 - h. **Voting**
 - i. The constitution requires voting at the AGM ie votes cannot be placed in advance. A resolution would be placed to the AGM to alter this.
 - ii. On the day of the AGM we would ask for those who disagree or abstain to write their name in the comments box. This would be more manageable than checking hands up over various screens. While there is a voting option on Zoom it would not take account of 2 members sharing a screen.
 - i. **Agenda**
 - i. Alan would prepare the agenda based on last year's (Jan to provide)
 - ii. Request for nominations if none received tomorrow
 - iii. Align Year Ends
 - iv. Change to voting in advance of AGM
 - v. Anne to give a talk on Ecuador

3. **Fees from September 2021.** Phil, Alan and Stewart had been conducting a review of our payment systems with the ultimate goal of going cashless. Ideas include payment of

O&A/walkers nominal group fees with the membership renewal payment. This could be extended to room based groups with perhaps the option of spreading payments (with a specified final payment date). Payment by attendance is not financially efficient as for example room fees have to be paid regardless. The discussions would continue and would eventually involve Peter as well. More information may be available by the next meeting.

4. **Any Other Business**

- i. At the Publicity/PR session Anne attended there had been a suggestion that members may feel disenfranchised by the Committee taking decisions and that they should be involved in discussing new initiatives. This would obviously be easier once monthly meetings were resumed.
- ii. **National u3a day 1st June.** This would be discussed after the AGM when hopefully the national situation would be clearer.
- iii. **Procedures and Reference Guide.** This still requires updating
- iv. **Covid** We are aware of 2 of our members who have tested positive. Anne would ask the Welfare ladies to send cards to any member who contracts the virus.
- v. **Speaker payment.** Jean would send the bank details to Phil
- vi. **Facebook group.** There had been several requests to join from non members. Some are local and Peter has sent details of how to join. Others were apparently overseas so their request to join had been declined.
- vii. **Web site** To be discussed at a future meeting.

5. **Next meeting.** The next catch up meeting would be on 14th January at 5pm

There was no other business so the meeting closed at 5pm