

CRAWLEY U3A

Note of a Committee Meeting held at 6 Barnwood Crawley

22nd July 2021

Attending: George Redgrave, Phil Light, Alan Pay, Ann and Stewart Sole, Janet Morris, Jim McGough, Isabel Baker

Apologies: Peter Beckley. Isabel has agreed to stand in for his role in the short term.

1. **Minutes of previous meeting.** The minutes of the 23rd June meeting were agreed.
2. **Matters Arising.**
 - a. **Item 3.1** Jan had contacted Horley u3a about the short mat bowls but hadn't had a reply.
 - b. **Item 3.2** Liz Tennant hadn't booked a speaker for October.
 - c. **Item 5** Jan had produced a starter list of venues around Crawley which she would circulate for the Committee to add to. **ACTION: Jan**
 - d. **Item 9.** The Calendar was not working. The webmaster had encountered a problem with the URL.
3. **Group meetings.** St Paul's had sent out new guidance. There is no restriction to the numbers in each room. Some of our slots have been taken. Isabel would contact Nicola to discuss our groups resuming. She would also ask GLs to confirm that they intend to resume in September. She would also update the Groups Directory. **ACTION: Isabel**

There was guidance on the TAT website about vaccinations/covid tests. If a venue requires proof of either they will need to collect it as we cannot store this information. The TAT advice is that we can ask for a test result/vaccine if we ask all members of the group.
4. **Gatwick Airport Ltd Development Strategy.** No action required.
5. **Future Committee members.** There was an urgent need to recruit more members to the Committee and to other important roles, including:
 - Events Coordinator
 - Communications
 - Treasurer
 - Deputy Treasurer
 - Minutes Secretary
 - Welfare roles

These would be advertised again in the newsletter emphasising the supportive nature of the Committee, the great opportunity to develop skills and in the case of the Treasurer, basic admin skills and an interest in numbers rather than being a trained accountant. There will also be a reference to the need for a Treasurer at least for the u3a to function.

The role descriptions on the web site are intended as a guide and most incumbents develop their roles to suit.

Alan had spoken to a lady who may be interested in one of the roles. Phil would contact her.

Action : Phil

Should the webmaster ever decide to leave in the future , Ann knows of someone who would be interested.

6. Membership fees

It was agreed to reduce the membership fees for the coming year, effectively providing a free term.

| | 2019/2020 | 2021/22 |
|-----------------------------------|------------------|----------------|
| Individual | £15 | £10 |
| Joint (at same address) | £25 | £17 |
| Associate | £11.50 | £6.50 |
| Joint associate (at same address) | £18.00 | £10 |

These changes would be mentioned in a newsletter with a note that fees will be kept under review.

It was agreed that group fees of £3 for Walking, Out and About and Allotment Groups would be payable with the membership fee.

There would be a future discussion about a group payment for the theatre group which could possibly be added in stages to any trips booked.

Payment for group meetings would be collected on attendance. Attendance registers would be provided from Beacon and would be a vital Covid record.

7. Development. Further work would be carried out on seeking alternate venues.

8. Assisting groups to set up Whats App groups. There has been a very positive response in groups which have started to meet for walks and trips and some frustration in groups where this hasn't happened. While GLs may be unwilling to organise outings, members may be keen to do so themselves but do not have other group members' contact details. If each group had a whats app group, members could organise things among themselves. Isabel would contact the groups concerned to raise the matter. **Action: Isabel**

9. AOB. Any proposed actions will be governed by Government guidelines. It would be useful to hold a Group Leaders meeting before September to discuss the restart.

10. Date of next meeting. Thursday 5th August at 5pm

There was no other business so the meeting closed at 5.40pm