

MINUTES OF THE U3A COMMITTEE MEETING

HELD ON TUESDAY 29th January 2020

AT ST PAULS METHODIST CHURCH 4.00pm

Present: George Redgrave, Jim McGough, Alan Pay, Phil Light, Jean Elmer, Ann and Stewart Sole

Apologies: Jan Morris

1. **Welcome.** George welcomed everyone to the meeting.
2. **Charity Commission Trustee Eligibility Declaration.** Ann and Stewart completed the form.
3. **Minutes of meeting of 26th November 2019.** These were agreed.
4. **Matters arising not covered elsewhere.**
 1. Phil has arranged a formal room hire agreement with the Crawley Baptist Church for the Mah-jong group and the Committee agreed that the group members would continue to pay £1.5 per session based upon attendance.
 2. Jean has contacted the council and we will need a licence for a marquee in the square for the U3A open day and is waiting for further information from CBC.
 - Jim had now been added to the Lloyds bank mandate and Alan upgraded to a signatory. Phil would now contact the bank to add Stewart to the mandate and Ann would be given view only access,
 1. **Singing for fun,** The Committee was still of the view that only non-members could be paid for directly by groups if they provided services sought by those groups. **Action: Jean would contact U3A Central**
 2. Walking Cricket. Insufficient members had expressed an interest in forming such a group.
5. **Matters Arising from Monthly Reports**
 1. **Communication report.** There remain some differences between the dates groups meet and the room bookings. **ACTION: Jim will contact group leaders to resolve any discrepancies**
 2. It was agreed that the remaining diaries would be sold at half price
 - **Event Co-Ordinator report.** The May monthly meeting has been cancelled as it was scheduled for a Public Holiday.
6. **Membership Fees** It was agreed that Membership Fees will be reduced by £5 from the next renewal date. Single membership will be £10 and joint membership £15 per annum. Members with Standing Orders should be reminded to amend them to the new levels or to revert to paying by cheque.

7. **The Bewbush Academy** have requested some assistance from Crawley U3A, This would probably mean forming a new group if any members were interested. Action Jim would speak to Kylee Hooley at the Academy to ascertain what was requested and whether we should approach members to see if there was any interest.
8. **The South East Forum:** The Committee agreed that Isabel Baker would represent The Crawley U3A on the Forum
9. **Groups Coordinator and Events Coordinator** No volunteers have yet come forward for the Groups Coordinator role. Jean also notified the Committee of her impending departure from the Committee in October. **Action:** Phil would consider some possibilities for the Groups; Coordinator role and Jean would outline how the duties of the Events Coordinator role might be undertaken in the future.
 - **Other Matters**
 1. The Committee agreed that no dogs (except assistance dogs) should be taken on walking groups. If there was sufficient interest, a dog walking group could be formed.
 2. It was confirmed the Theatre Group would continue not to pay subscriptions.
 - Topical Discussion Group 2 meet at a member's home and they do not want to receive any payment. It was agreed that no group subscriptions were required from members of this group.
 1. Groups undertaking trips involving a few overnight stays. Jan would send an email to GLs to inform them of temporary arrangements. This will emphasise the need to let Phil and the venue know in advance of any cancellations **Action: Phil to liaise with Maggie Berrill and report back**
 2. Group expenses: **Action: Phil to analyse new or novel expense claims and recommend a policy to The Committee**
 3. The Membership Secretaries will prepare name badges for new Committee members.
 - Loneliness amongst the elderly: The Crawley U3A would continue to look for opportunities to display its literature where it could attract members.
- **AOB**
 1. There may be a disparity between group members and those displayed on Beacon. **Action: Alan would circulate the Beacon data to Group leaders for them to validate**
 2. **Christmas Event 2020:** A speaker would be arranged for this year's Christmas Event instead of a party.
- John Crippen has notified us that after many years of services he will be stepping down as Out and About 5 group leader. **Action: Seek a replacement Group leader through all means possible**
 1. Borde Hill Community Day 28th March. We have been offered ten complimentary tickets for this event. **Action: Offer these tickets to attendees at**

the next monthly meeting, if more people want tickets than are available, draw names from a hat.

2. **Printer.** The Committee agreed that The Membership Secretaries could purchase a printer on behalf of The Crawley U3A.

There was no further business and the meeting closed at 6.17 pm.

The next meeting is scheduled for Tuesday 26th February at 4pm.