



Minutes of Interim Committee Meeting held on 15th January 2024

PRESENT:

Vivienne Fleet, Chair; Sue Ogilvie, Business secretary; Ian Mayfield, Treasurer and Membership Secretary; Susie Amodio, Group Convenor Coordinator; Jan Gordon, Committee Member

Apologies

Stephen Hall Committee Member

This interim meeting was to discuss the response of the committee to the complaint received from Roger Clifford regarding Rob Sinclair's outburst at the Table Tennis session on 11th January.

Vivienne has spoken to those members who were present at last week's table tennis match, Jackie Duffy and Steve Cann, to get further information about the incident. Jackie and Steve also mentioned that there have been issues with Roger in the past.

We have also got some background about the historical incident which led to the recent confrontation. Although it was upsetting and serious at the time, it was apparently resolved amicably by the parties concerned.

The original incident was not raised with the Coquetdale u3a committee and therefore no action was taken on behalf of the u3a.

Vivienne has also spoken to Rob Sinclair, and this conversation has raised further concerns about the recent confrontation.

Vivienne has yet to receive a response from Ronnie Wilford to get his thoughts on the incident. VF to follow up with Ronnie. **VF**

The committee will not finalise any actions until we have Ronnie's response.

We will keep our process as informal as possible. We will write to both parties in answer to Roger's complaint. Any responses need to be developed and agreed by the committee before sending to the relevant parties.

Our reply to Roger will note that he has not yet taken out membership and will point out that as a non-member he has already had (at least) his two taster sessions for our groups so cannot attend any further sessions until he joins. All new members (including Roger) will have their attention drawn to the Code of Conduct paragraph they sign up to on joining the u3a.

We do not currently have a documented Code of Conduct beyond the paragraph on the membership form. Nor do we have a documented Disciplinary Procedure, or an agreed complaints process.

Sue Ogilvie will expedite finalising our Code of Conduct, and get it added to the website. The Disciplinary Procedure and Complaint Procedure will also be revised and added to the website. **SO**