

Coquetdale U3A Events

Receipts and payments accounts for the year ending March 31st 2020

31/03/2019	<u>Receipts</u>	31/03/2020
	Bank A/C Brought forward	-
	Theatre trips	4425.50
	Outings/Events	767
	Transport	
	Hall rental	
	Quiz meal/Foodstuffs	260
	Total	5452.50
	<u>Payments</u>	
	Theatre trips	3487.50
	Outings/Events	377
	Transport	302.50
	Hall rental	24
	Quiz meal/Foodstuffs	165.07
	Total	4356.07
	Bank balance c/f	1096.43

I certify that I have examined the Accounts of the Rothbury (Coquetdale) U3A as of the 31st March 2020 and find them in accordance with the books and vouchers presented to me.
Current assets-NIL

L.A.Lampert
Auditor

April 2020

L.A.Patterson
Treasurer

Coquetdale U3A Events

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General notes:

The U3A Events account was opened on 4th June 2019.

A new programme of social activities was introduced in January 2019 with a variety of events being offered throughout the calendar year. The aim is to provide a broad programme with events that should appeal to most members.

The programme has proved so popular that it was decided to open a dedicated account to separate the payments for these activities from the main U3A account to give more clarity and transparency.

Due to the necessity to book and pay for theatre visits well in advance, with some requiring just a deposit in this financial year, and the fact that transport costs are included in the trip costs but sometimes invoiced much later, the accounts will not show an exact match between money paid in and money paid out for these activities.

U3A has kept costs to a minimum and whenever possible Upper Coquetdale Community Transport is used with our Social Secretary as the volunteer driver. If the numbers are much greater than the 17 people the bus carries comparative quotes are obtained from local firms when possible.

Receipts:

Payments from Members for social activities are collected and paid into the U3A accounts and the money is then paid to the venues. Receipts and payments may not match at the end of the financial year as some events require a deposit up to 6-9 months in advance with full payment made at a later date and potentially in a different financial year. All costs are paid for by Members at face value plus a proportion of transport costs towards the hire of the Community bus or alternative transport.

Payments:

The majority of payments from this account are to theatres or for transport costs. The Christmas quiz in December is also now included as a social event so this account shows catering costs and the cost of room hire.

Previously a quiz was held in the January open meeting but a winter celebration is now held instead as a welcome to the new year. As this is part of the regular calendar of open monthly meetings costs are taken from the Main U3A account

Lesley Patterson
Treasurer, Coquetdale U3A
April 2020